

# CLAREMONT CITY COUNCIL

## MEETING AGENDA

*“We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community.”*

City Council Chamber  
225 Second Street  
Claremont, CA 91711



Tuesday  
June 23, 2026  
6:30 PM

### COUNCILMEMBERS

JENNIFER STARK  
MAYOR

JED LEANO

COREY CALAYCAY

ED REECE

SAL MEDINA

Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/256208090>. To listen via telephone dial (213)338-8477, Webinar ID: 256 208 090. The recorded meeting will be uploaded to the City website and archived.

### OPTIONS FOR PUBLIC COMMENT

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

#### IN-PERSON LIVE COMMENTS

When public comment is announced, please proceed to the podium one by one.

#### E-MAIL/MAIL

Written comments sent to the City Clerk's office will be distributed to the City Council and imaged into the record of the meeting. Email: [cityclerk@claremontca.gov](mailto:cityclerk@claremontca.gov). Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - [www.claremontca.gov](http://www.claremontca.gov).

**For assistance, comments, or more information please contact the City Clerk's Office:**

**email: [cityclerk@claremontca.gov](mailto:cityclerk@claremontca.gov); phone: (909) 399-5461 or (909) 399-5463.**

**CALL TO ORDER THE MEETING OF THE CITY COUNCIL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**ROLL CALL****CLOSED SESSION REPORT****CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS*****Announcements:******Claremont Helen Renwick Library Updates******Outside Public Agency Representative Updates*****UPCOMING FEDERAL HOLIDAYS**

**Independence Day, July 4, 2026**

**MAYOR AND COUNCIL****Council Items - None****Council Assignment Reports**

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: <https://www.claremontca.gov/Government/City-Council/Council-Appointments>.

**CITY MANAGER REPORT****PUBLIC COMMENT**

The Council has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the City Council. Members of the public will have the opportunity to address the City Council regarding all items on the agenda at the time the Council considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

**CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine. The City Council may act on these items by one motion following public comment. Only Councilmembers may pull an item from the Consent Calendar for discussion, reading of resolutions and ordinances will be waived.

1. ADOPTION OF A RESOLUTION APPROVING THE CITY WARRANT REGISTER

**Recommendation:** Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated June 18, 2026.

**Attachment(s):** Resolution Approving City Warrant Register Dated June 18, 2026

2. CITY COUNCIL MINUTES OF JUNE 9, 2026 (SPECIAL AND REGULAR)

**Recommendation:** Staff recommends the City Council approve the special and regular City Council meeting minutes of June 9, 2026.

**Attachment(s):** Draft Special Meeting Minutes of June 9, 2026  
Draft Regular Meeting Minutes of June 9, 2026

3. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE CLAREMONT CHAMBER OF COMMERCE FOR VISITOR CENTER AND BUSINESS SUPPORT SERVICES (FUNDING SOURCE: GENERAL FUND)

**Recommendation:** Staff recommends the City Council approve a two-year agreement with the Claremont Chamber of Commerce in the amount of \$60,000 annually to provide visitor center and business support services on behalf of the City, for a term commencing July 1, 2026, and authorize the City Manager to execute the agreement.

4. AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BLAIS & ASSOCIATES FOR GRANT RESEARCH AND MANAGEMENT SERVICES (FUNDING SOURCE: GENERAL FUND)

**Recommendation:** Staff recommends the City Council authorize the City Manager to execute a professional services agreement with Blais & Associates for a term beginning July 1, 2026 and ending June 30, 2027, with the option to extend the agreement for one additional year, in an amount not-to-exceed \$40,000 per year.

5. AUTHORIZATION TO AMEND THE EXISTING AGREEMENT WITH WEST COAST ARBORISTS, INC. TO INCREASE COMPENSATION FOR URBAN FOREST MAINTENANCE SERVICES (FUNDING SOURCE: LANDSCAPE AND LIGHTING DISTRICT AND CEMETERY FUNDS)

**Recommendation:** Staff recommends the City Council authorize the City Manager to execute an amendment to the existing agreement with West Coast Arborists, Inc. increasing compensation by \$137,900, for a total not-to-exceed contract amount of \$854,000 for 2025-26.

6. AWARD OF CONTRACT TO CLEAR CLOUD SOLUTIONS, INC. FOR INSTALLATION OF THE BADGE ACCESS SYSTEM PROJECT PHASE II (FUNDING SOURCE: EQUIPMENT AND FACILITY REVOLVING RESERVE)

**Recommendation:**

Staff recommends the City Council:

A. Award a contract to Clear Cloud Solutions in the amount of \$199,999 and authorize a five percent contingency of \$10,000, for a total project cost of \$209,999, for the installation, configuration, and deployment of the Badge Access System Project Phase II; and

B. Appropriate \$209,999 from the Equipment and Facility Revolving Reserve Fund to fully fund this project.

7. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH MODEL 1 COMMERCIAL VEHICLES FOR TWO CLAREMONT DIAL-A-RIDE VANS (FUNDING SOURCE: TRANSPORTATION FUND)

**Recommendation:**

Staff recommends the City Council:

A. Authorize the City Manager to enter into an agreement with Model 1 Commercial Vehicles in the amount of \$261,309.63 for the purchase of two MobilityTRANS Class V Dial-a-Ride vehicles; and

B. Appropriate \$261,309.63 in available Federal, State, and local transportation funds to fully fund the purchases.

8. RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY SB1: ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (FUNDING SOURCE: STATE GAS TAX FUND)

**Recommendation:**

Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

**Attachment(s):**

Resolution Adopting SB 1 Projects

9. SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING WITH THE CLAREMONT UNIFIED SCHOOL DISTRICT (FUNDING SOURCE: GENERAL FUND)

**Recommendation:**

Staff recommends the City Council authorize the City Manager to enter into a Memorandum of Understanding with the Claremont Unified School District for School Resource Officer services for an initial term of July 1, 2026 through June 30, 2027, with four optional one-year extensions.

**PUBLIC HEARINGS**

Public Hearings will not begin before 7:00 p.m.

10. ADOPTION OF A RESOLUTION APPROVING THE REVISED DELINQUENT SANITATION ACCOUNT REPORT OF JUNE 23, 2026, ORDERING THE PLACEMENT OF LIENS UPON REAL PROPERTY FOR THE UNPAID SANITATION AND SEWER MAINTENANCE FEES REPORTED DELINQUENT

**Recommendation:** Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, APPROVING THE REVISED DELINQUENT SANITATION ACCOUNT REPORT OF JUNE 23, 2026, ORDERING THE PLACEMENT OF LIENS UPON REAL PROPERTY FOR THE UNPAID SANITATION AND SEWER MAINTENANCE FEES REPORTED DELINQUENT.

**Attachment(s):** 2026 Sanitation Lien Resolution

11. AMENDMENT TO THE CLAREMONT MUNICIPAL CODE PERTAINING TO ACCESSORY DWELLING UNITS

**Recommendation:** Staff recommends the City Council:

A. Introduce for first reading and that reading be by title only, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, AMENDING EXISTING MUNICIPAL CODE CHAPTER 16.333 - ACCESSORY DWELLING UNITS (24-CA01); and

B. Find this item is exempt from environmental review under the California Environmental Quality Act (CEQA).

**Attachment(s):** Draft Ordinance Amending CMC Section 16.333  
HCD Letter Requesting Update to City ADU Ordinance  
HCD Accessory Dwelling Unit Handbook (Revised 3/2026)  
CMC Chapter 16.333  
Planning Commission Resolution No. 2026-05  
Excerpt from the 5/19/26 Planning Commission Minutes

12. USER FEE RATE INCREASE OF 3.7 PERCENT BASED UPON THE CONSUMER PRICE INDEX (CPI) FROM APRIL 2025 TO APRIL 2026 AND ADOPTION OF A RESOLUTION APPROVING NEW FEES FOR VARIOUS CITY PROGRAMS AND SERVICES AND AUTOMATIC ANNUAL COST OF LIVING INCREASES, EFFECTIVE JULY 1, 2026 (FUNDING SOURCES: VARIOUS FUNDS)

**Recommendation:** Staff recommends the City Council:

A. Receive and file the 2026 Citywide User Fee Schedule, effective July 1, 2026; and

B. Adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING A SCHEDULE OF NEW FEES FOR VARIOUS CITY PROGRAMS AND SERVICES AND AUTOMATIC ANNUAL COST OF LIVING INCREASES.

**Attachment(s):** Proposed Citywide User Fee Schedule  
Fully Burdened Hourly Rates  
Resolution to Adopt Schedule of New Fees

13. CLAREMONT DIAL-A-RIDE FARE AND SERVICE HOUR CHANGES (FUNDING SOURCE: TRANSPORTATION FUND)

**Recommendation:** Staff recommends the City Council implement the following Claremont Dial-a-Ride fare and service hour changes effective September 1, 2026:  
A. Increase Claremont Dial-a-Ride General Public fares from \$2.50 to \$4.50 for trips within the City of Claremont boundaries and from \$4.00 to \$7.00 for trips outside the City of Claremont; and  
B. Update Claremont Dial-a-Ride hours of operation to 7:00 AM-8:00 PM daily.

**Attachment(s):** Excerpt from the Draft 06-03-26 CHS Commission Meeting Minutes

**ORDINANCES - None**

**ADMINISTRATIVE ITEM**

14. SHORT-TERM RENTAL ORDINANCE - PILOT PROGRAM REVIEW AND POLICY DISCUSSION ITEMS (FUNDING SOURCE: GENERAL FUND)

**Recommendation:** Staff recommends the City Council:  
A. Receive and file the report;  
B. Provide direction on the four policy discussion items described in this report regarding tenant eligibility, permit scope, SB 346 alignment, and unhosted primary residence rentals; and  
C. Direct staff to prepare amendments to Claremont Municipal Code Chapter 16.110 for any discussion items on which the City Council wishes to move forward, for Planning Commission review, and a future City Council public hearing.

**CONTINUED PUBLIC COMMENT**

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

**COMMISSIONS/COMMITTEES**

***One Community and Human Services Commission Vacancy***

***One Police Commission Vacancy***

***One Public Art Committee Vacancy***

***Two Sustainability Committee Vacancies***

***Upcoming End of Term Vacancies***

**ADJOURNMENT**

THE NEXT REGULAR MEETING OF THE CLAREMONT CITY COUNCIL WILL BE HELD ON, JULY 14, 2026, AT 6:30 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

***A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items***

***Helen Renwick Library Program and Activities Update***

***Outside Public Agency Representative Updates***

***Resolution Approving City Warrant Register Dated July 2, 2026***

***Draft Minutes of the June 23, 2026 Regular City Council Meeting***

***Resolution Establishing the 2026-27 GO Bond Tax Rate***

***Cancellation of August Regular City Council Meetings***

***Authorization to Enter into an Agreement for Pest Control Services***

***Authorization to Enter into an Agreement for On-Call Electrical Services***

***Authorization to Enter into an Agreement for Holiday Decor Services***

***Community Development Block Grant Program for Fiscal Years 2027-29***

***Award of Contract for Crossing Guard Services***

***Resolutions Adopting Revised Salary Schedules Related to Adoption  
of the 2026-28 Budget***

***Authorization to Enter into an Agreement for Laserfiche Support and  
Maintenance of a Trusted System***

***Approval of Final Parcel Map No. 83826***

***Approval of Final Parcel Map No. 84978***

***Award of Contract for Weed Abatement and Brush Clearance***

***Rent Stabilization Update***

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 or 909-399-5463 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON JUNE 18, 2026, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: June 24, 2026