CITY OF CLAREMONT, CALIFORNIA

PROCESSING RECYCLABLE MATERIAL

ADDENDUM NO. 2

OCTOBER 21, 2026

NOTE: THE BIDDER SHALL SIGN AND ATTACH THIS ADDENDUM TO THE PROPOSAL AND CONTRACT DOCUMENTS SUBMITTED WITH THE BID.

Revised Proposal Forms

The following proposal forms have been revised and are being reissued as part of this Addendum:

A. Revised Cost Proposal Item A - Cover Sheet.
B. Revised Cost Proposal Item B – Cost Proposal.

The revised forms are attached to this Addendum and supersede the corresponding forms previously included in the RFP documents. Proposers shall use the revised forms when preparing and submitting their proposals.

Responses to Proposer Questions

The following questions were received from prospective proposers regarding the RFP. The questions and corresponding responses are provided below.

1. **Can the City share which facility(ies) it is currently utilizing for recyclable materials processing?**

   Answer: The City currently utilizes Grand Central Recycling and Transfer Station via the Pomona Valley Transfer Station.

2. **Can the City provide the current unit price per ton for the processing of residential comingled recyclables?**

   Answer: The City currently pays $25 per ton for mixed commercial/residential recyclables.

3. **Can the City provide the current price per trailer for the transfer of recyclable materials from the Claremont City Yard to the current contractor's MFR via trailer?**

   Answer: The City does not currently transfer recyclables from the Claremont City Yard.

4. **Is the City currently receiving any commodity credits?**

   Answer: No.

5. **Can the City confirm whether recyclable materials are being transferred from the City Yard, or whether all recyclables are served via direct hauling routes trucks?**

   Answer: All recyclables are currently delivered to the Pomona Valley Transfer Station for transfer to the Grand Central Recycling and Transfer Station.

6. **Can you share the most recent characterization of the City's residential and commercial recycling stream?**

   Answer: Below is a recent waste characterization for informational purposes. The characterization is for residential and commercial loads combined. The City makes no guarantees regarding future material characterization.

Commodity Type	Pounds	Percentage
ALUMINUM	12.84	0.3%
BI-METAL	72.64	1.6%
HDPE-C	17.2	0.4%
HDPE-N	28.08	0.6%
MIXED GLASS	108.6	2.4%
MIXED PAPER	1980	43.8%
OCC	1020	22.6%
MRP 3-7	33.84	0.7%
PET-POST	43.62	1.0%
MSW	*1203.18*	*26.6%*
TOTAL LBS	4520	100.00%
= TONS	***2.26***	
TOTAL RECOVERED (LBS)	3316.82	**73.38%**
= TONS	***1.66***	

7. **What is the current recovery rate for recyclable materials?**

   Answer: See answer to Question 6 above.

8. **Does the City currently perform waste characterizations on recoverable material? If so, can the City provide the most recent waste characterization report?**

   Answer: See answer to Question 6 above.

9. **Is the City open to delivering a standard load to a prospective bidder's facility to conduct a waste characterization?**

   Answer: No, see answer to Question 6 above.

10. **Would the City consider annual CPIs for the all-in processing fee and transfer transportation fee? Would the City consider allowing CPIs for the optional two-year terms?**

    Answer: Yes, the following language will be added to the sample contract compensation section:

    5.3 Annual Increase. During the Term of this Agreement, the City will grant Contractor an annual fee adjustment to the amount set forth on the schedule attached hereto as Exhibit "C." The fee increase shall be based on the CPI for all urban consumers for the Los Angeles-Long Beach-Anaheim area (or the most comparable geographic area if there is no data available for the "Los Angeles-Long Beach-Anaheim" area), published by the United States Department of Labor, Bureau of Labor Statistics for the period of July of the previous year through July of the current year; provided, however, that in no event shall fees be adjusted in any single year by more than 3%.

11. **Section 3 of the Agreement provides for a three-year Optional Term with two optional one-year extensions (up to five years total). Exhibit C provides for a single per-ton rate, and Section 5.2 states that the Contractor is solely responsible for any cost increases. Because Section 4.3 prohibits deviations from the RFP, please clarify:**
    a. **Does the City intend to allow an annual rate adjustment during the term? If so, which index will be used (for example, CPI-U for Los Angeles-Long Beach-Anaheim, or a refuse-specific index), and what is the adjustment date?**
    b. **If no annual adjustment is allowed, does the City expect the proposed rate to remain flat for all five years, including both extension years?**
    c. **Will the City consider rate adjustments for changes in law, including new SB 54 or CalRecycle requirements adopted after the proposal due date?**

    Answer: See answer to Question 9 above. No additional rate adjustments will be considered during the contract.

12. **Part II, Section 2 of the Technical Specifications calls for one dedicated driver, two trailers Monday through Thursday, and one on Friday, and at least one**

empty trailer kept at the City Yard at all times. For proposers pricing the Additive Alternate, please clarify:

a. **Does "dedicated driver" mean the driver must be assigned only to Claremont? Or may the driver and tractor that already perform work in Claremont (such as green waste) be assigned, as long as all the required schedules and service levels are met?**
b. **May trailers be shared across material streams (for example, between green waste and recyclables), as long as they are cleaned and meet the City's trailer inspection standard?**

Answer: The "dedicated driver" may perform other assignments; however, they must be available to provide service for the Claremont contract during times established by the City. Timing may be subject to change during the contract term, as determined by the City. Trailers may be shared across material streams provided that they are clean and meet the City's trailer inspection standards.

13. **Exhibit "C" in the Draft Agreement contains contradicting statements. The first sentence states the City shall receive payment, while the following sentence states the City will compensate the Contractor. Please clarify whether the City is expecting compensation from the Contractor.**

Answer: Exhibit "C" in the Draft Agreement will be modified to read as follows:

Recyclables Processing. The CITY shall compensate the CONTRACTOR a payment per ton for all commingled recyclables delivered to the CONTRACTOR's MRF. This payment will be $_____ per ton of all recyclable loads, including residual materials, delivered to CONTRACTOR.

Submitted by:

Kristin Mikula

Kristin Mikula
Community Services Manager

I hereby acknowledge receipt of this addendum, and

Understand that the changes shown herein are made

a part of the contract.

By: _____

Signature of Bidder, Company Name

Contractor's Proposal to Provide Services for PROCESSING RECYCLABLE MATERIALS

A. COVER SHEET

CONTRACTOR: _____

In compliance with the **Request for Proposals for Processing Recyclable Materials** the undersigned hereby agrees to furnish all labor, materials, and equipment to perform the services as set forth in this RFP; and to do so in strict accordance with the provisions of the Contract Documents.

This Proposal constitutes a firm offer to the City which cannot be withdrawn for 120 calendar days after the date set for submitting a Proposal.

The undersigned certifies that it has examined and is fully familiar with all of the provisions of the Contract Documents and any addenda thereto; that it has carefully checked all of the figures shown in its Cost Proposal; that it has carefully reviewed the accuracy of all statements in this Proposal and attachments hereto; and that it understands and agrees that the City will not be responsible for any errors or omissions on the part of the undersigned in preparing this Proposal.

The undersigned also acknowledges receipt, understanding, and full consideration of the following addenda: _____.

The undersigned Contractor declares that the only persons or parties interested in this Proposal as principals are those named herein; that the Proposal is made without collusion with any other person, firm, or corporation; that Contractor has carefully examined the locations therein referred to; and Contractor proposes, and agrees if this Proposal is accepted, that Contractor will execute an Agreement with the City of Claremont in the form attached hereto to provide all necessary labor, machinery, tools, and to do all work and provide materials required as specified in the Contract Documents according to the requirements of the City of Claremont as set forth; and that the Contractor will take payment at the unit prices described in the contract documents as payment in full for the performed scope of work.

The undersigned Contractor certifies that Contractor is aware of the requirements of the Immigration Reform and Control Act of 1986 (8 USC §§ 1101-1525) and has complied and will comply with these requirements, including but not limited to verifying the eligibility for employment of all agents, employees, subcontractors and consultants that are included in the Agreement.

Contractor's Proposal to Provide Services for
PROCESSING RECYCLABLE MATERIALS

Incorporated herein by this reference and made a part of this Proposal are the following forms which have been completed and submitted by undersigned Contractor:

Item		Complete?
A	Cover Sheet	_____
B	Cost Proposal	_____
C	Additive Alternate Cost Proposal	_____
D	Information Regarding Contractor's Organization	_____
E	Contractor's Statement of Experience and Financial Responsibility	_____
F	Contractor's Statement of Ability to Provide Quoted Goods/Services/Equipment	_____
G	Contractor's Work Force Form	_____
H	Statement of Compliance with Insurance	_____

The undersigned hereby represents that it has the authority to bind the Contractor and acknowledges that the representations made herein are made under penalty of perjury.

I ACKNOWLEDGE THAT I HAVE READ ALL THE REQUIREMENTS AND CONDITIONS SET FORTH IN THE CITY OF CLAREMONT'S REQUEST FOR PROPOSALS FOR PROCESSING RECYCLABLE MATERIALS.

Contractor: _____

Address: _____

_____

Phone: _____

By: _____
(Authorized Representative of Contractor)

Name: *(Print)* _____

Title: _____

Dated: _____

Contractor's Proposal to Provide Services for PROCESSING RECYCLABLE MATERIALS

B. COST PROPOSAL

CONTRACTOR: _____

SCHEDULE A – Base Scope of Work			
Item No.	Item Description	Unit	Unit Price
1	Processing Commingled Recyclables	TON	

The Bidder shall provide pricing for all work and services included in the Base Scope of Work. The Base Bid shall represent the Bidder's complete price to perform the Base Scope in accordance with the requirements of the RFP and associated Contract Documents.

The City will consider the Base Bid as part of its overall evaluation of each proposal. Price will be evaluated in conjunction with the other evaluation criteria identified in Section 6 of the RFP.

Please note: The City has not commissioned a formal waste characterization study; therefore, the volume of recyclables versus trash is unknown. Contractor agrees that this Cost Proposal constitutes a firm offer to the City which cannot be withdrawn for one hundred twenty (120) calendar days.

The Contractor understands and agrees that the Unit Prices are inclusive of all labor, materials, and equipment and supplies necessary to complete the services fully and adequately as described in the Contract Documents.