



City of Claremont Short-Term Rental Permit – Safety Inspection

Safety Inspection Checklist

As required under Claremont Municipal Code Chapter 16.110, a building, fire, and safety inspection must be completed prior to the issuance or renewal of a Short-Term Rental (STR) Permit. This inspection must be conducted by City staff or a City-designated inspector to ensure compliance with local building, health, and safety standards, as well as operational requirements set forth in the STR ordinance.

The permit application fee includes one (1) initial inspection. Any subsequent inspections, including follow-up inspections due to corrections or violations, will incur additional charges as outlined in the most current City Council-adopted fee schedule.

STR Permits may not be issued or renewed until all required corrections are completed and verified through a successful inspection.

Property Address: _____

Number of Bedrooms: _____

Owner's Name(s): _____

Phone Number: _____

Email Address: _____

Owner's Signature: _____

Date: _____

BELOW FOR CITY OF CLAREMONT USE ONLY

Inspection (circle one): Initial Inspection Renewal Inspection

Expiration Date: _____

City Inspector Name _____

City Inspector Signature: _____

Date: _____



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The page is to be completed by City Inspectors only

Please check pass or fail for each item. If a correction is needed, please specify the reason in the adjacent notes box.

Only the area's being rented, or accessible to the renters needs to be inspected. For example, if someone is only renting their guest house, and inspection of the primary residence is not needed.

Fire & Life Safety		Pass	Fail	Notes:
1	Smoke alarms installed in each bedroom, hallway, and at stairways			
2	Carbon monoxide alarms installed as required			
3	Fire extinguisher within 20 feet of cooking areas, easily accessible and labeled			
4	All bedroom windows operable for emergency egress, minimum of 1 window or door must meet egress requirements.			
5	Exterior doors and windows have functional locks			
6	No visible trip hazards on walkways, porches, or interior paths			
Building Code Compliance				
7	Bedrooms meet minimum size (≥ 70 sq ft), with four walls, door, and exterior-facing window			
8	Private access to a bathroom (no passage through other bedrooms)			
9	Working GFCI outlets installed in kitchens, bathrooms, laundry rooms, and outdoor areas			
10	Water heater securely strapped and set to safe temperature ($\leq 120^{\circ}\text{F}$)			
11	Doors, stairways, decks, and railings are secure			



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12	No exposed wiring or unpermitted electrical modifications			
13	No evidence of unpermitted conversions (e.g. garage illegally converted to a bedroom)			
Health and Habitability				
14	Plumbing fixtures are functional with no leaks (toilets, sinks, showers)			
15	Bathrooms and kitchens are adequately ventilated			
16	No visible mold, pest infestations, or water damage			
17	Trash and recycling bins provided and not stored in public view			
Other Requirements				
18	Number of bedrooms matches assessor records or city-approved plans			
19	On-site parking meets requirement (1 space per bedroom plus one)			