



TEMPORARY SIGN APPLICATION

CITY OF CLAREMONT - DEPARTMENT OF COMMUNITY DEVELOPMENT
207 HARVARD AVENUE, P.O. BOX 880
CLAREMONT, CA 91711-0880
(909) 399-5470

- ☐ New Business/Ownership Building-Mounted Banner/Sign
- ☐ Temporary Advertising Banner Temporary
- ☐ Advertising A-Frame Sign Temporary Real Estate
- ☐ and Construction Sign

APPLICANT INFORMATION

Name of Business: _____ Date: _____

Address: _____ Zoning: _____

Applicant's Name: _____ Phone: (____) _____

Address: _____ Email: _____

Owner's Name (if different from applicant): _____

Address: _____ Phone: (____) _____

I acknowledge the filing of this application and certify that all of the above information is true and accurate. I hereby agree that the temporary signage will be in like-new condition at all times. Further, I acknowledge that I have and read and understand the relevant provisions of Section 18.025.090 of the Claremont Municipal Code as provided on the attached pages.

Business Owner Signature

Date

30-DAY INCREMENTS FOR NEW BUSINESS/OWNERSHIP

\$109.00 Per 30-Day Increments (Maximum 60 Days)

(1st 30 days) Date of Installation _____ Date of Expiration _____
(2nd 30 days) Date of Installation _____ Date of Expiration _____

Staff Initial
when paid

60-DAY (PER YEAR) FOR ADVERTISING

\$218.00 For Full 60 Days

Date of Installation: _____

Date of Removal: _____

Additional Dates: _____

Approved By: _____

Date: _____

NEW BUSINESS/OWNERSHIP BUILDING MOUNTED BANNER/SIGN

Size of Sign: Length: _____ Height: _____

Description of Sign Copy: _____

Description of Sign Color(s): _____

Proposed Location of banner/sign: _____

(Building-Mounted ONLY)

Allowable Sign Dates:

New business/ownership building-mounted banners/signs are permitted for a period of up to thirty (30) days maximum per temporary sign. Permits are renewable for one additional thirty-day period at the discretion of the Community Development Director.

TEMPORARY ADVERTISING BANNERS

(Applies to businesses located in all zoning districts except for ground floor businesses in CV/CVO & SP8)

Size of Sign: Length: _____ Height: _____

Description of Sign Copy: _____

Description of Sign Color(s): _____

Proposed Location of banner/sign: _____

(Building-Mounted ONLY)

Dates to be Displayed: Start: _____ End: _____

Number of Days (Year to Date) Banner has been Displayed by Business: _____

TEMPORARY ADVERTISING A-FRAME SIGNS

(Applies to all commercial zoning districts)

Size of Sign: Square Footage: _____ Height: _____

(Please refer to the attached handout for maximum dimensions and height based on zoning districts)

Description of Sign Copy: _____

Dates to be Displayed: Start: _____ End: _____

Number of Days (Year to Date) A-Frame Sign has been Displayed by Business: _____

☐ Provide a map where the A-Frame sign will be displayed. Indicate dimension of unobstructed sidewalk. *(Please refer to the attached handout for placement requirements)*

☐ Secure approval of an Encroachment Permit agreeing to hold the City harmless for use of the public right-of-way. *(Please refer to the attached form)*

TEMPORARY REAL ESTATE AND CONSTRUCTION SIGNS

(Applies to all zoning districts for signs greater than 6 square feet)

Size of Sign: Square Footage: _____ Height: _____

Description of Sign Copy: _____

