



City of Claremont - City Hall
207 Harvard Avenue
Claremont CA 91711
Public Information Office: 909-399-5497

APPLICATION FOR FILM PERMIT

Production Company Name: _____ Phone: _____

Business Address : _____ City _____ State ____ Zip _____

Mailing Address: _____ City _____ State ____ Zip _____

Production/Project Name: _____

Type (check one): Feature: ____ Commercial: ____ TV/Web: ____ Other: _____

Responsible Representatives:

Name: _____ Name: _____

Title: _____ Title: _____

Address: _____ Address: _____

Phone-Office: _____ Phone-Office: _____

After-hours number: _____ After-hours number: _____

Location #1: _____ Date(s): _____ Time: _____

Property Owner Name: _____ Address: _____ Phone: _____

Describe Shots/Action: _____

Location #2: _____ Date(s): _____ Time: _____

Property Owner Name: _____ Address: _____ Phone: _____

Describe Shots/Action: _____

Location #3: _____ Date(s): _____ Time: _____

Property Owner Name: _____ Address: _____ Phone: _____

Describe Shots/Action: _____

DOES PRODUCTION REQUIRE?	YES	NO	LOCATION (s)
Traffic Control			
Crowd Control			
Posted No Parking			
Set Construction			

Explain extraordinary scenes or needs: _____

Indicate number of personnel to be involved: _____

Indicate type and number of vehicles: _____

Indicate special equipment: _____

CITY CHECKLIST		Yes	No	N/A
1.	Business License issued?			
2.	Certificate of Comprehensive Public Liability Insurance of \$1,000,000 with City of Claremont Co-insured and City officers and employees as additional insured.			
3.	Property Owners within 300 feet of filming activity notified?			
4.	Pyrotechnic operator required? License Number:			
5.	Los Angeles County Fire Department review of filming? Fire Permit # _____ Number of Officers Required: _____			
6.	Hold Harmless Agreement executed?			
7.	Parking Plan submitted?			
8.	Written permission of property owner?			
9.	Faithful Performance Bond posted?			
10.	Special permits required?			
11.	Workers' Compensation Insurance Certificate submitted?			

APPROVALS	Signature	Date	Conditions
Filming Permit Coordinator			
Community Development Department			
Community Services Department			
Police Department			
Assistant City Manager			

CITY FEES	Rates	Estimated	Actual
Film Permit Application Fee (110-000-4290)	\$300		
Business License Tax (filming fee) 2021 (110-0000-4150)	\$657.18		
Permit Amendment (each) (110-000-4290)	\$250		
Police Services (contact PD for availability) (110-0000-4740)	3 HR Min (<i>Call for Cost</i>)		
Expedited Application Fee (<i>under 10 days</i>) (110-0000-4290)	\$150		
California CASP fee	\$4		
City Technology fee	\$3.81		
Other City Services			

**Credit card transactions will be charged a 2% service fee.*

IMPORTANT NOTICE:

All applicable City requirements must be met. These include zoning ordinances, building ordinances, and sign regulations, as well as fire and safety ordinances. No permit will be issued until approved by all appropriate City staff.

I have read the statements in this application form and do certify the accuracy of the information as presented.

Signature: _____ Date: _____ Title: _____



CITY OF CLAREMONT
207 Harvard Avenue, P.O. Box 880 • Claremont, CA 91711-0880
Phone: (909) 399-5398 - Fax: (909) 399-5366

BUSINESS TAX APPLICATION

Please Check One

- ☐ New Application
☐ Change of Owner
☐ Change of Address
☐ Change of Business Name
☐ Home Occupation

FEE MUST ACCOMPANY APPLICATION - NON REFUNDABLE

Business Name/DBA _____

Corporate Name
(if applicable) _____

Business Location _____
(List address where each individual consents to receive service of process per AB 2184, Sec 16000.1 (a)(2) and 16100.1(a)(2))

City _____ State _____ Zip _____

Mailing Address _____
(If different from the service of process address/business address)

City _____ State _____ Zip _____

Public Phone No. _____ Fax No. _____

- MANDATORY -

Are you a business that is a regulated industry with stormwater discharge requirements in accordance with Senate Bill 205 National Pollutant Discharge Elimination System (NPDES) permit program? ☐ YES ☐ NO

If YES, please provide the Standard Industrial Class Code (SIC #) and Permit # below.

SIC # _____

NPDES (WDID) Permit # _____

Bus. Start Date	Description of Business

Ownership ☐ Corporation ☐ Corp-Ltd Liability ☐ Partnership ☐ Sole Proprietor ☐ Trust

Resale No. _____ Federal ID No. _____ State ID No. _____

Contractor State License No. _____ State Lic. Type _____ Expire Date _____

NOT PUBLIC INFORMATION

1st Owner Name _____ Title _____

Service of Process Address _____

Home Phone No. _____ Cell No. _____

Social Security No / Driver License No / or Other ID _____

2nd Owner Name _____ Title _____

Service of Process Address _____

Home Phone No. _____ Cell No. _____

Social Security No / Driver License No / or Other ID _____

IN CASE OF EMERGENCY, PLEASE CONTACT (ATTACH ADDITIONAL SHEET, IF NECESSARY)

Contact Name _____

Address _____

Phone No. _____ Cell/Pager No. _____

NOTICE: Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx - The Department of Rehabilitation at www.rehab.cahwnet.gov - The California Commission on Disability Access at www.cdda.ca.gov.

PLEASE READ, SIGN AND DATE

I declare, under penalty of perjury under the laws of the State of California, that the information provided in this application is true and correct.

Signature of Owner _____

Print Name _____

Title _____ Date _____

Thank you for doing business in the City of Claremont

PLEASE FILL IN APPROPRIATE BOXES

Estimated Gross Receipts for the first 12 months of operation:

\$ _____

No. of Employees _____

No. or Vehicles or Game Machines _____

License Fee \$ _____

Home Occupation Fee \$ _____
Business Permit Fee \$ _____
Sidewalk Vending Fee \$ _____

Other Fee \$ _____

State CASp Fee \$ 4.00

Technology Fee \$ 3.81

TOTAL AMOUNT DUE (Subject to Audit) \$ _____

VALIDATION

RETURN APPLICATION TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO CITY OF CLAREMONT



CITY OF CLAREMONT
BUSINESS TAX SCHEDULE

Effective July 1, 2024

TYPE OF BUSINESS AND RATE FEE BASED ON GROSS RECEIPTS

AUTO DEALER/REPAIR, SERVICE STATION, FOOD STORE

\$146.56 Gross Receipts 0 - \$5,000 plus \$0.25 per \$1,000 in excess of \$5,000

RETAIL BUSINESS - any person engaged in the business of selling goods, wares or other merchandise to consumers or users thereof. Examples of such businesses include but are not limited to: apparel store, rental of residential real estate, restaurant, printer, or any similar business.

\$146.56 Gross Receipts 0 - \$5,000 plus \$0.41 per \$1,000 in excess of \$5,000

SERVICES - includes the business of providing, maintaining or performing labor for the benefit of another within the City; supplying some general demand for the benefit of another within the City which does not produce a tangible commodity; or furnishing of services and all activities in which any person, for any other person, performs any personal services. Examples of such businesses include but are not limited to: barber or beauty shop, gardener, massage therapist, postal center, or any similar business.

\$146.56 Gross Receipts 0 - \$5,000 plus \$1.00 per \$1,000 in excess of \$5,000

PROFESSIONAL - includes the body of qualified persons in an occupation or field that requires specialized study. Examples of such businesses include but are not limited to: Accountant, Attorney, Broker, Consultant, Engineer, Physician, or any similar business.

\$146.56 Gross Receipts 0 - \$5,000 plus \$1.10 per \$1,000 in excess of \$5,000. Maximum of \$443.33 for one Professional, plus \$150 for each additional professional in excess of one

WHOLESALE, MANUFACTURING, IMPORT-EXPORT, BRANCH OFFICES

\$146.56 Flat Rate plus \$3.50 for Each Partner exceeding one and \$3.50 for Each Employee

ASSISTED LIVING/COMMUNITY CARE FACILITIES

\$146.56 Flat Rate plus \$23.00 per Bed or Resident

CONTRACTORS/REAL ESTATE DEVELOPERS

\$146.56 Gross Receipts 0 - \$5,000 plus \$.30 per \$1,000 in excess of \$5,000

RENTAL OF COMMERCIAL PROPERTY

\$146.56 Gross Receipts 0 - \$5,000 plus \$1.10 per \$1,000 in excess of \$5,000

RECREATION CENTER, GAME MACHINE/ VENDING MACHINE

\$146.56 Gross Receipts 0 - \$5,000 plus \$1.25 per \$1,000 in excess of \$5,000 plus \$50 per game/vending machine paid by owner of the business

UTILITY (NON-FRANCHISE)

\$146.56 Gross Receipts 0 - \$5,000 plus \$.45 per \$1,000 in excess of \$5,000

UTILITY (CABLE SERVICE PROVIDER)

\$146.56 Gross Receipts 0 - \$5,000 plus \$50.00 per \$1,000 in excess of \$5,000

TYPE OF BUSINESS AND FLAT RATE

Ambulances	Flat rate of \$125.62 per vehicle
Arts and Crafts Fair Vendors	\$1.57 per day each vendor not holding certificate
Bankruptcy Sales	\$74.82 per day
Buses and Taxicabs	\$314.05 per company
Catering Trucks	\$235.55 per year
Cannabis Delivery (Non-Claremont)	\$200.00 per year
Circuses and Carnivals	\$125.62 first day - \$30.79 each day thereafter
Concerts, Dances, Theatrical Performances	\$156.98 per day
Delivery Trucks	\$125.62 per vehicle
Dump	\$5,652.61 per year
Fortune Telling, Limousine Service	\$392.00 per year
Isolated Transactions, Itinerant Merchant	\$47.69 per day
Filming; TV, Motion Picture, and Still Photography	\$635.57 per day
Peddlers, Pushcarts, Solicitors	\$23.55 per day - \$235.55 per year
Utility (Franchised)	\$392.51 per year
Non-Profit Organizations (Need Proof of Non-Profit Status)	Exempt from license tax

BUSINESS TAX CALCULATION: (1) Divide Gross Receipts in Excess of \$5,000 by 1,000. (2) Multiply that number by your Business Type Rate. (3) Add that amount to the Base Fee (\$146.56). **EXAMPLE:** (1) $\$3,500 \div 1,000 = 3.5$ (2) 3.5×0.41 Retail Business Type Rate = \$1.43 (3) $\$1.43 + \$146.56 = \$147.99$ Total Fees Due

PLEASE KEEP NOTICE FOR YOUR RECORDS

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERALSERVICES,
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov

www.rehab.cahwnet.gov/

disabilityaccessinfo

DEPARTMENT OF
GENERALSERVICES,
California Commission on
Disability Access

www.cdda.ca.gov

www.cdda.ca.gov/resources-menu/

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcfa/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.



City of Claremont
207 Harvard Avenue
Claremont CA 91711
Community Information Office: 909-399-5497

HOLD HARMLESS AGREEMENT

THIS AGREEMENT IS MADE AND ENTERED INTO THIS _____ DAY OF _____, _____, BY AND BETWEEN THE CITY OF CLAREMONT, A MUNICIPAL CORPORATION OF THE STATE OF CALIFORNIA, LOCATED AT 207 HARVARD AVENUE, CLAREMONT, CALIFORNIA 91711, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, HEREINAFTER REFERRED TO AS "CITY," AND A _____, AND LOCATED AT _____, HEREINAFTER REFERRED TO AS "PERMITTEE."

RECITALS

WHEREAS, the Permittee has applied for a filming permit pursuant to Chapter 5.46 of the Claremont Municipal Code; and

WHEREAS, applicant is required, as a condition to the issuance of permit, to execute a hold harmless agreements with the City prior to the issuance of a filming permit;

NOW, THEREFORE, the parties agree as follows:

1. Permittee shall indemnify and hold harmless the City, and its elected officials, officers, and employees, from and against all claims, damages or liability, including reasonable attorneys fees and other costs incurred in defending any claims arising out of or in connection with the activities permitted by or related to the issuance of a filming permit issued pursuant to Chapter 5.46 of the Claremont Municipal Code. Such indemnity shall extend, but not be limited to, claims, damages, and liability arising from injuries or damages to persons or property and to workers' compensation claims and award of attorney fees. Such indemnity shall not apply to any injuries to persons or property, which result from the sole negligence of the City.

2. As consideration for the execution of this agreement, the City shall, once Permittee has complied with all application and other requirements set forth in Chapter 5.46 and any other local, state, or federal laws issuing a filming permit to Permittee

3. By executing this agreement, the City does not waive any right it has under Chapter 5.46, or any other law, to regulate the Permittee's filming activities.

IN WITNESS THEREOF, said parties have executed this agreement on the date first hereinabove written.

CITY OF CLAREMONT
A municipal corporation

PERMITTEE

City Manager of the City of Claremont

ATTEST:

City Clerk of the City of Claremont

APPROVED AS TO FORM:

City Attorney of the City of Claremont

v:/LFC/FILM PERMIT/Hold Harmless Agrmnt-Filming Permit.doc
Rev: 1-12-07