

**INDEPENDENCE DAY COMMITTEE  
SPECIAL MEETING AGENDA**

*"We are a vibrant, livable, and inclusive community dedicated to quality services,  
safety, financial strength, sustainability, preservation, and progress  
with equal representation for our community."*

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**Alexander Hughes Community Center  
College Room  
1700 Danbury Rd  
Claremont, CA 91711**



**Thursday  
July 10, 2025  
7:00 PM**

**COMMITTEE MEMBERS**

**STACEY CAPONIGRO  
CHAIR**

**KRISTA CARSON ELHAI**

**CHARLIE GALE**

**CHRISTINE MOORE**

**BARBARA RUGELEY**

**JULIANNE SALTZER**

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Meetings are open to the public for in-person attendance.

**OPTIONS FOR PUBLIC COMMENT:**

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

**IN-PERSON LIVE COMMENTS**

When the item you wish to speak to is announced, please proceed to the speaker's podium one by one.

**E-MAIL/MAIL**

Written comments sent to the Alexander Hughes Community Center will be distributed to the Independence Day Committee and imaged and made available in the record of the meeting in the document archive, which can be found on the City website: [www.claremontca.gov](http://www.claremontca.gov) Email: [atudor@claremontca.gov](mailto:atudor@claremontca.gov) Mail: 1700 Danbury Road, Claremont, CA 91711.

**For assistance, comments, or more information, please contact Amber Tudor:  
(909) 399-5334.**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

## **CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS**

### **PUBLIC COMMENT**

The Committee has set aside this time for persons who wish to comment on items that are not listed on the agenda but are within the jurisdiction of the Independence Day Committee. Members of the public will have the opportunity to address the Independence Day Committee regarding all items on the agenda at the time the Committee considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the Independence Day Committee from taking action on oral requests relating to items that are not on the agenda. The Committee may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

### **CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine. The Independence Day Committee may act on these items by one motion following public comment. Only Committee Members may pull an item from the Consent Calendar for discussion.

1. INDEPENDENCE DAY COMMITTEE MEETING MINUTES OF MAY 22, 2025

Recommendation: Staff recommends the Independence Day Committee approve the Independence Day Committee meeting minutes of May 22, 2025.

### **ADMINISTRATIVE ITEMS**

2. COMMITTEE MEMBER FEEDBACK ON THE 2025 4<sup>th</sup> OF JULY EVENTS

Recommendation: Staff recommends the Independence Day Committee provide feedback to staff regarding the 2025 4<sup>th</sup> of July Celebration Festival, Parade, and Fireworks Show.

### **CONTINUED PUBLIC COMMENT**

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

### **REPORTS**

*Staff/Committee/Liaison*

### **ADJOURNMENT**

THE NEXT REGULAR MEETING OF THE CLAREMONT INDEPENDENCE DAY COMMITTEE WILL BE HELD ON THURSDAY, SEPTEMBER 25, 2025, AT 7:00 PM IN THE COLLEGE ROOM AT THE ALEXANDER HUGHES COMMUNITY CENTER, 1700 DANBURY ROAD, CLAREMONT, CA 91711.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, AMBER TUDOR, PROGRAM COORDINATOR OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE AND THE ALEXANDER HUGHES COMMUNITY CENTER, 1700 DANBURY ROAD, ON, THURSDAY, JULY 3, 2025, PURSUANT TO GOVERNMENT CODE SECTION 54956.

POST THROUGH: JULY 11, 2025

**Independence Day Committee  
Agenda Report**

TO: INDEPENDENCE DAY COMMITTEE

FROM: AMBER TUDOR, PROGRAM COORDINATOR

DATE: JULY 10, 2025

**SUBJECT: INDEPENDENCE DAY COMMITTEE MEETING MINUTES OF MAY  
22, 2025**

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**RECOMMENDATION**

Staff recommends the Independence Day Committee approve the Independence Day Committee meeting minutes of May 22, 2025.

**PUBLIC NOTICE PROCESS**

The agenda and staff report for this item have been posted on the City website and distributed to interested parties. If you desire a copy, please contact the Recreation and Human Services Department.

Submitted by:

Amber Tudor  
Program Coordinator

**Attachment:**

Independence Day Committee Meeting Minutes of May 22, 2025

**INDEPENDENCE DAY COMMITTEE  
MEETING MINUTES**

Thursday, May 22, 2025 – 7:00 PM  
College Room - Alexander Hughes Community Center

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**CALL TO ORDER**

Vice Chair Carson Elhai called the meeting to order at 7:01 PM.

**ROLL CALL**

**PRESENT** STACEY CAPONIGRO, KRISTA CARSON ELHAI, CHARLIE GALE,  
RANDY LOPEZ, CHRISTINE MOORE, BARBARA RUGELEY, JULIANNE  
SALTZER

**ABSENT** NONE

**ALSO PRESENT**

Nancy Brower, Community and Human Services Commission Liaison  
Melissa Vollaro, Recreation and Human Services Director  
Kelly Love, Recreation and Human Services Coordinator  
Amber Tudor, Program Coordinator

**PLEDGE OF ALLEGIANCE**

**CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS – NONE**

**PUBLIC COMMENT**

Vice Chair Carson Elhai invited public comment.

There were no requests to speak.

Committee Member Gale arrived at 7:03 PM.

**CONSENT CALENDAR**

Vice Chair Elhai invited public comment on the Consent Calendar.

There were no requests to speak.

1. Independence Day Committee Meeting Minutes of January 23, 2025  
Approved and filed the Committee Meeting Minutes of January 23, 2025.

***Committee Member Rugeley moved to approve the Consent Calendar, seconded  
by Committee Member Moore, and carried on the following vote:***

**AYES:** Committee Member – Carson Elhai, Gale, Lopez, Moore,  
Rugeley, Saltzer  
**NOES:** Committee Member – None  
**ABSTENTION:** Committee Member – Caponigro

## **ADMINISTRATIVE ITEMS – NONE**

Chair Caponigro arrived at 7:06 PM.

## **REPORTS**

### ***Staff***

Melissa Vollaro, Recreation and Human Services Director, reported that the Summer Recreation Guide is out and it features 4<sup>th</sup> of July, Camp Claremont, Monday Night Concerts, Movies in the Park, and National Night Out. She also asked about returning Committee Members for 2025-26, as Committee Members Rugeley and Gale's terms are up. Committee Member Rugeley will not return, and Committee Member Gale would like to continue. Committee Member Lopez also stated he will be resigning.

Amber Tudor, Program Coordinator, reported on festival activities, parade entries, online fireworks ticket sales, and sent around a volunteer sign-up sheet. She also handed out committee t-shirts, early entry passes, and giveaways.

### ***Committee***

No reports.

### ***Liaison***

Commissioner Nancy Brower reported that the Commission met on May 7<sup>th</sup> and they heard reports on tree plantings/removals, sanitation fees, CBO policy updates, and a pilot multi-family bulky item pick-up.

## **ADJOURNMENT**

Chair Caponigro adjourned the meeting at 7:37 PM. The next regular meeting of the Independence Day Committee will be held on Thursday, July 24, 2025, at 7:00 PM in the Alexander Hughes Community Center, 1700 Danbury Rd, Claremont.

ATTEST:

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Stacey Caponigro  
Chair

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Amber Tudor  
Recording Secretary

**Independence Day Committee  
Agenda Report**

TO: INDEPENDENCE DAY COMMITTEE

FROM: AMBER TUDOR, PROGRAM COORDINATOR

DATE: JULY 10, 2025

**SUBJECT: COMMITTEE MEMBER FEEDBACK ON THE 2025 4<sup>th</sup> OF JULY  
EVENTS**

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**RECOMMENDATION**

Staff recommends the Independence Day Committee provide feedback to staff regarding the 2025 4<sup>th</sup> of July Celebration Festival, Parade, and Fireworks Show.

**PUBLIC NOTICE PROCESS**

The agenda and staff report for this item have been posted on the City website and distributed to interested parties. If you desire a copy, please contact the Recreation and Human Services Department.

Submitted by:

Amber Tudor  
Program Coordinator