

CLAREMONT COMMITTEE ON HUMAN RELATIONS MEETING AGENDA

"We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community."

Alexander Hughes Community Center
Santa Fe Room
1700 Danbury Road
Claremont, CA 91711



Monday,
September 14, 2026
6:30 PM

COMMITTEE MEMBERS

CYNTHIA BARNES SLATER

STEPHANIE ANDREWS

CATHLEEN CRAYTON

NATASHA KOHLS

KATRINA MASON

ORAN REZNIK

ANDREA ROBERT

Meetings are open to the public for in-person attendance.

OPTIONS FOR PUBLIC COMMENT:

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

IN-PERSON LIVE COMMENTS

When the item you wish to speak to is announced, please proceed to the speaker's podium one by one.

E-MAIL/MAIL

Written comments sent to the Alexander Hughes Community Center will be distributed to the Committee on Human Relations and imaged and made available in the record of the meeting in the document archive, which can be found on the City website: www.claremontca.gov. Email: mcastillo@claremontca.gov. Mail: 1700 Danbury Road, Claremont, CA 91711.

**For assistance, comments, or more information, please contact Michelle Castillo:
(909) 399-5356.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

PUBLIC COMMENT

The Committee has set aside this time for persons who wish to comment on items that are not listed on the agenda but are within the jurisdiction of the Committee on Human Relations. Members of the public will have the opportunity to address the Committee on Human Relations regarding all items on the agenda at the time the Committee considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits The Committee on Human Relations from taking action on oral requests relating to items that are not on the agenda. The Committee may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine. The Committee on Human Relations may act on these items by one motion following public comment. Only Committee Members may pull an item from the Consent Calendar for discussion.

1. COMMITTEE ON HUMAN RELATIONS MEETING MINUTES OF MAY 11, 2026
Recommendation: Staff recommends the Committee on Human Relations approve the meeting minutes of May 11, 2026.

ADMINISTRATIVE ITEMS

2. SELECTION OF CHAIR AND VICE CHAIR
Recommendation: Staff recommends the Committee on Human Relations nominate and select a Chair and Vice Chair for the 2026-27 term.
3. REVIEW 2026-27 MEETING SCHEDULE
Recommendation: Staff recommends the Committee on Human Relations review the 2026-27 meeting schedule and confirm availability.
4. AD HOC REPORT
Recommendation: Staff recommends the Committee on Human Relations receive an oral report from the ad hoc committee on upcoming workshop ideas in partnership with CPS HR Consultants.
5. SPONSORSHIP OF DOCUMENTARY SCREENING AT CLAREMONT GRADUATE UNIVERSITY
Recommendation: Staff recommends the Committee on Human Relations support the City's sponsorship of the public screening of the documentary I Shall Not Hate, to be held at Claremont Graduate University on Tuesday, October 27, 2026.

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

REPORTS

Staff/Committee/Commission Liaison

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE CLAREMONT COMMITTEE ON HUMAN RELATIONS WILL BE HELD ON MONDAY, NOVEMBER 9, 2026, AT 6:30 PM IN THE SANTA FE ROOM AT THE ALEXANDER HUGHES COMMUNITY CENTER, 1700 DANBURY ROAD.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, MICHELLE CASTILLO, MANAGEMENT ANALYST OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, AND THE ALEXANDER HUGHES COMMUNITY CENTER, 1700 DANBURY ROAD, ON THURSDAY, SEPTEMBER 10, 2026, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: September 15, 2026

**Claremont Committee on Human Relations
Agenda Report**

TO: COMMITTEE ON HUMAN RELATIONS

FROM: MICHELLE CASTILLO, MANAGEMENT ANALYST

DATE: SEPTEMBER 14, 2026

**SUBJECT: COMMITTEE ON HUMAN RELATIONS MEETING MINUTES OF
MAY 11, 2026**

RECOMMENDATION

Staff recommends the Committee on Human Relations approve the meeting minutes of May 11, 2026.

PUBLIC NOTICE PROCESS

The agenda and staff report for this item have been posted on the City website and distributed to interested parties. If you desire a copy, please contact the Recreation and Human Services Department.

Submitted by:

Michelle Castillo
Management Analyst

Attachment:

Committee on Human Relations Meeting Minutes of May 11, 2026

**COMMITTEE ON HUMAN RELATIONS
MEETING MINUTES**

Monday, May 11, 2026 – 6:30 PM
Alexander Hughes Community Center, Santa Fe Room
1700 Danbury Road, Claremont, California

CALL TO ORDER

Vice Chair Andrews called the meeting to order at 6:33 PM.

PLEDGE OF ALLEGIANCE

Committee Member Mason led the Pledge of Allegiance.

ROLL CALL

PRESENT

COMMITTEE MEMBERS: ANDREWS, CRAYTON, KOHLS,
MASON, ROBERT

ABSENT

COMMITTEE MEMBERS: BARNES SLATER, REZNIK

ALSO PRESENT

Lauren Roselle, Community and Human Services
Commission Liaison (arrived at 6:56 PM)
Michelle Castillo, Management Analyst

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

None.

PUBLIC COMMENT

Vice Chair Andrews invited public comment.

There were no requests to speak.

CONSENT CALENDAR

Vice Chair Andrews invited public comment on the Consent Calendar.

There were no requests to speak.

1. Committee on Human Relations Meeting Minutes of February 22, 2026
Approved and filed the Committee on Human Relations meeting minutes of February 22, 2026.

Committee Member Crayton moved to approve the Consent Calendar, seconded by Committee Member Kohls, and carried on a roll call vote as follows:

AYES: *Committee Member – Andrews, Crayton, Kohls, Mason, Robert*
NOES: *Committee Member – None*
ABSENT: *Committee Member – Barnes Slater, Reznik*

ADMINISTRATIVE ITEMS

2. AD HOC REPORT

Michelle Castillo, Management Analyst, gave a review of the two workshops held on Wednesday, February 25, and Thursday, April 16, 2026, from 6:30-8:00 PM at the Alexander Hughes Community Center.

The workshops were facilitated by CPS HR Consultants, the consulting firm that has previously worked with the City and City Council on its DEI/Cultural Intelligence work. The first workshop was a general discussion on cultural intelligence and the City's efforts on that topic. The second workshop focused on how to have culturally inclusive conversations in 2026. Both workshops had between seven to ten people in attendance.

Committee Member Crayton attended both workshops and stated had a positive review of the consultants from CPS HR and shared information, thought processes, and terms with the group.

Committee Member Andrews and Kohls both attended the first workshop and spoke highly of CPS HR Consultants' information on DEI and where it stands today. Committee Member Kohls was disappointed at the number of people who attended the workshops. She questioned if a location change would encourage more people to attend.

Committee Member Mason enjoyed the presenters and suggested a change in location for future events.

Committee Member Robert was impressed by how the presenters engaged those in attendance. She suggested future workshops be held where groups are already meeting.

Committee Member Kohls asked about moving future workshop locations to the youth or senior centers. Ms. Castillo said that it was a possibility depending on building availability. She mentioned that these workshops were a 2026-28 City Council Priority, so the City would like to see additional workshops scheduled.

Committee Member Crayton mentioned the claims of racism at the Claremont College that were highlighted in the LA Times, and how the Committee could address the issue.

Ms. Castillo said that while the City cannot address or take a stance on an issue at a private institution, we could have CPS HR lead a discussion on racism.

Committee Member Crayton suggested inviting individuals from the Claremont College to a future workshop on racism. She suggested forming an ad hoc to come up with ideas for future workshops on racism.

Ms. Castillo asked who would be interested in serving on an ad hoc, and Committee Members Crayton, Andrews, and Robert volunteered. She suggested we look to hold one workshop in the Fall and one in the Spring.

Committee Member Andrews suggested a booth at the City's 4th of July event to promote future workshops and get community feedback.

Ms. Castillo said that it is difficult to staff a booth and she was already assigned to work elsewhere at the event. She suggested having information at the City booth.

Committee Member Kohls suggested a brief survey available via a QR code at the event. Committee Member Crayton offered to oversee an in-person survey.

Ms. Castillo said she would get approval and then the ad hoc could meet to share ideas and feedback before the 4th of July. The ad hoc could then meet one additional time before the group's September meeting to discuss the results and workshop ideas before the September CoHR meeting.

Committee Member Robert suggested performing a skit on racism and civil rights by Charlie Rose. Members suggested performing the skit during the Speaker's Corner at the City's 4th of July event. Ms. Castillo offered to send program information to Committee Member Robert, but it would not be a CoHR event and would be as a community member.

Vice Chair Andrews invited public comment.

There were no requests to speak.

Vice Chair Andrews closed public comment.

The Committee received and filed the report.

REPORTS

Staff

Ms. Castillo reported that the Hughes Center reopened today after being closed for three weeks for unplanned maintenance issues.

Committee

None to report.

Liaison

Commission Liaison Roselle said that Commission members are in the middle of holding annual site visits for all the Community Based Organization grant-awarded agencies.

ADJOURNMENT

Vice-Chair Andrews adjourned the meeting at 7:16 PM. The next meeting of the Committee on Human Relations will be on Monday, September 14, 2026, at 6:30 PM at the Alexander Hughes Community Center.

Stephanie Andrews

Vice Chair

ATTEST:

Michelle Castillo

Recording Secretary

**Claremont Committee on Human Relations
Agenda Report**

TO: COMMITTEE ON HUMAN RELATIONS
FROM: MICHELLE CASTILLO, MANAGEMENT ANALYST
DATE: SEPTEMBER 14, 2026
SUBJECT: SELECTION OF CHAIR AND VICE CHAIR

RECOMMENDATION

Staff recommends the Committee on Human Relations nominate and select a Chair and Vice Chair for the 2026-27 term.

PUBLIC NOTICE PROCESS

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Submitted by:

Michelle Castillo
Management Analyst

**Claremont Committee on Human Relations
Agenda Report**

TO: COMMITTEE ON HUMAN RELATIONS

FROM: MICHELLE CASTILLO, MANAGEMENT ANALYST

DATE: SEPTEMBER 14, 2026

SUBJECT: REVIEW 2026-27 MEETING SCHEDULE

SUMMARY

The Committee on Human Relations meets the second Monday of September, November, February, and May at 6:30 PM at the Alexander Hughes Community Center. Below is a list of meeting dates for the remainder of 2026-27:

- Monday, November 9, 2026 at 6:30 PM
- Monday, February 8, 2027 at 6:30 PM
- Monday, May 10, 2027 at 6:30 PM

RECOMMENDATION

Staff recommends the Committee on Human Relations review the 2026-27 meeting schedule and confirm availability.

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Submitted by:

Michelle Castillo
Management Analyst

**Claremont Committee on Human Relations
Agenda Report**

TO: COMMITTEE ON HUMAN RELATIONS
FROM: MICHELLE CASTILLO, MANAGEMENT ANALYST
DATE: SEPTEMBER 14, 2026
SUBJECT: AD HOC REPORT

RECOMMENDATION

Staff recommends the Committee on Human Relations receive an oral report from the ad hoc committee on upcoming workshop ideas in partnership with CPS HR Consultants.

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Submitted by:

Michelle Castillo
Management Analyst

**Claremont Committee on Human Relations
Agenda Report**

TO: COMMITTEE ON HUMAN RELATIONS

FROM: MICHELLE CASTILLO, MANAGEMENT ANALYST

DATE: SEPTEMBER 14, 2026

**SUBJECT: SPONSORSHIP OF DOCUMENTARY SCREENING AT CLAREMONT
GRADUATE UNIVERSITY**

RECOMMENDATION

Staff recommends the Committee on Human Relations support the City's sponsorship of the public screening of the documentary *I Shall Not Hate*, to be held at Claremont Graduate University on Tuesday, October 27, 2026.

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Michelle Castillo
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