

CLAREMONT TRAFFIC AND TRANSPORTATION COMMISSION MEETING AGENDA

*"We are a vibrant, livable, and inclusive community dedicated to quality services,
safety, financial strength, sustainability, preservation, and progress
with equal representation for our community."*

**City Council Chamber
225 Second Street
Claremont, CA 91711**



**Thursday
October 23, 2025
7:00 PM**

COMMISSIONERS

**SONJA STUMP
CHAIR**

DYLAN ARYA

ESAU RAMOS

ANDREW VELEBIL

RICHARD WEINER

PAUL WHEELER

Meetings are open to the public for in-person attendance. The meeting will be live streamed via Zoom, technology permitting. Members of the public will not be able to provide public comment via Zoom. To watch the meeting via Zoom, use the following link: <https://zoom.us/j/97473747561>. To listen via telephone dial (213)338-8477, Webinar ID: 974 7374 7561. The recorded meeting will be uploaded to the City website and archived.

OPTIONS FOR PUBLIC COMMENT:

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

IN-PERSON LIVE COMMENTS

When the item you wish to speak to is announced, please proceed to the speaker's podium one by one.

E-MAIL/MAIL

Written comments sent to the Traffic and Transportation Commission will be distributed to the Commission and imaged into the record of the meeting. Email: namirez@claremontca.gov. Mail: PO Box 880, Claremont, CA 91711. Written comments submitted after publication of the agenda will be made available in the document archive system on the City website as soon as possible - www.claremontca.gov.

For assistance, comments, or more information please contact Nadia Ramirez, Commission Secretary
(909)399-5465.

CALL TO ORDER THE MEETING OF THE TRAFFIC AND TRANSPORTATION COMMISSION

PLEDGE OF ALLEGIANCE

ROLL CALL

CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS

PUBLIC COMMENT

The Commission has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the Traffic and Transportation Commission. Members of the public will have the opportunity to address the Commission regarding all items on the agenda at the time the Commission considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the Commission from taking action on oral requests relating to items that are not on the agenda. The Commission may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine. The Commission may act on these items by one motion following public comment. Only Commissioners may pull an item from the Consent Calendar for discussion.

1. TRAFFIC AND TRANSPORTATION COMMISSION MEETING MINUTES OF SEPTEMBER 25, 2025

Recommendation: Staff recommends the Traffic and Transportation Commission approve and file the Traffic and Transportation Commission meeting minutes of September 25, 2025.

Attachment(s): DRAFT Traffic and Transportation Meeting Minutes of September 25, 2025

ADMINISTRATIVE ITEM

2. CITY OF CLAREMONT ACTIVE TRANSPORTATION PLAN PREPARATION UPDATE

Recommendation: Staff recommends the Traffic and Transportation Commission review the Active Transportation Plan Update staff report, provide feedback on the Alta Planning presentation, gather public feedback, and to receive and file the report.

PUBLIC HEARINGS - None

CONTINUED PUBLIC COMMENT

This time is reserved for those persons who were unable to speak earlier in the agenda because

of the 30-minute time restriction.

REPORTS

Staff

Commission/Committee

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE CLAREMONT TRAFFIC AND TRANSPORTATION COMMISSION WILL BE HELD ON NOVEMBER 27, 2025, AT 7:00 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, NADIA RAMIREZ, ADMINISTRATIVE ASSISTANT OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON OCTOBER 16, 2025, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: OCTOBER 24, 2025



Claremont Traffic and Transportation Commission Agenda Report

File #: 5741

Item No: 1.

TO: TRAFFIC AND TRANSPORTATION
FROM: MARIA B. TIPPING, CITY ENGINEER
DATE: OCTOBER 23, 2025

SUBJECT:

TRAFFIC AND TRANSPORTATION COMMISSION MEETING MINUTES OF SEPTEMBER 25, 2025

RECOMMENDATION

Staff recommends the Traffic and Transportation Commission approve and file the Traffic and Transportation Commission meeting minutes of September 25, 2025.

PUBLIC NOTICE PROCESS

The agenda and staff report for this item have been posted on the City website and distributed to interested parties. If you desire a copy, please contact the Commission Secretary, Nadia Ramirez at nramirez@claremontca.gov.

Submitted by:

Maria B. Tipping, P.E.
City Engineer

Prepared by:

Nadia Ramirez
Administrative Assistant

Attachment:

Draft Traffic and Transportation Commission Meeting Minutes of September 25, 2025

**TRAFFIC AND TRANSPORTATION COMMISSION
MEETING MINUTES**

Thursday, September 25, 2025 – 7:00 PM

Video Recording is Archived on the City Website

<https://www.claremontca.gov/Government/City-Council/Watch-a-Meeting>

CALL TO ORDER

Chair Stump called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: COMMISSIONER: RAMOS, STUMP, WEINER, WHEELER

ABSENT: COMMISSIONER: ARYA, VELEBIL

ALSO PRESENT: Maria Tipping, City Engineer; Vincent Ramos, Associate Engineer; Jasmin Hurtado, Associate Engineer; Nadia Ramirez, Administrative Assistant

CEREMONIAL MATTERS, PRESENTATIONS AND ANNOUNCEMENTS

This item starts at 00:01:20 in the archived video.

1. **Selection of Chair and Vice Chair**

City Engineer Tipping called for nominations for the position of Chair.

Vice Chair Weiner nominated Chair Stump as Chair for the Traffic and Transportation Commission.

City Engineer Tipping invited public comment.

There were no requests to speak.

City Engineer Tipping closed public comment.

Vice Chair Weiner moved to re-appoint Chair Stump as the Chair of Traffic and Transportation Commission; seconded by Commissioner Wheeler, there were no objections; and carried on by roll call vote as follows:

AYES: Commissioner – Ramos, Stump, Weiner, Wheeler

NOES: Commissioner – None

ABSENT: Commissioner – Arya, Velebil

Chair Stump called for nominations for the position of Vice Chair.

Commissioner Wheeler nominated Vice Chair Weiner as Vice Chair for the Traffic and Transportation Commission.

Chair Stump invited public comment.

There were no requests to speak.

Commissioner Wheeler moved to re-appoint Vice Chair Weiner as the Vice Chair of Traffic and Transportation Commission; seconded by Commissioner Ramos, there were no objections; and carried on by roll call vote as follows:

AYES: Commissioner – Ramos, Stump, Weiner, Wheeler

NOES: Commissioner – None

ABSENT: Commissioner – Arya, Velebil

2. Annual Training on Open Meeting Laws, Public Records Act, Conflict of Interest Rules, and Claremont's Elected and Appointed Officials' Handbook Presented by Alisha Patterson, City Attorney.

This item starts at 00:04:55 in the archived video.

Stephanie Talavera, representing City Attorney Alisha Patterson from Rutan & Tucker, LLP, shared a PowerPoint presentation. She provided information and examples regarding the different Brown Act violations.

PUBLIC COMMENT

This item starts at 00:23:12 in the archived video.

Chair Stump invited public comment.

Commission Secretary Ramirez announced no written public comments were received.

Hugh Cox, Sustainable Claremont board member, introduced himself and gave a brief history of the nonprofit and stated he, or fellow Sustainable Claremont member Julie Medero, would be attending the Traffic and Transportation Commission meetings to increase the nonprofit's participation.

There were no other requests to speak.

Chair Stump closed public comment.

CONSENT CALENDAR

This item starts at 00:27:10 in the archived video.

Chair Stump invited public comment.

Commission Secretary Ramirez announced that no written public comment had been received on this item.

There were no requests to speak.

Chair Stump closed public comment.

Commissioner Wheeler moved to approve the Consent Calendar; seconded by Vice Chair Weiner, and carried on a vote as follows:

AYES: Commissioner – Ramos, Stump, Weiner, Wheeler

NOES: Commissioner – None

ABSENT: Commissioner – Arya, Velebil

3. Traffic and Transportation Commission Meeting Minutes of April 24, 2025
Approved and filed.
4. Update on City Council Priorities and 2024-26 Objectives (Funding Sources: Various)
Received and filed.

ADMINISTRATIVE ITEM

5. Claremont Boulevard (Foothill Boulevard to Sixth Street) Street Improvements-Street Closures
Received and filed.

This item starts at 00:30:00 in the archived video.

Associate Engineer Ramos gave a PowerPoint presentation and addressed Commissioners' questions related to the Claremont Boulevard (Foothill Boulevard to Sixth Street) Street Improvements-Street Closures staff report. Items discussed were standard operating procedures for the street closure, the proposed timeline, the impact on commuters, and the reason Option 3 (in the agenda report) was selected.

City Engineer Tipping provided clarification regarding Option 3 addressing street closure implications and safety concerns, and why Option 3 was deemed the safest.

Claremont McKenna College (CMC) Project Manager, Andres Ramirez, addressed Vice Chair Weiner's question regarding gating the tunnel at its entryways, Chair Stump's question relating to size, and Commissioner Ramos' inquiry regarding tunnel connection to open area or edifice.

Chair Stump invited public comment.

Commission Secretary Ramirez announced that no written public comment was received on this item.

Laura Kotovsky, Claremont resident, and member of the Claremont Streets for People advocacy group inquired about the detour for pedestrians and cyclists. She pointed out the absence of sidewalk on the west side of Monte Vista Avenue.

Associate Engineer Ramos addressed Ms. Kotovsky's comment by emphasizing the traffic control plan is still under development and review.

Chair Stump closed public comment.

The Traffic and Transportation Commission provided feedback on the Claremont Boulevard (Foothill Boulevard to Sixth Street) Street Improvements-Street Closures upcoming construction, proposed street closure and associated traffic impacts and received and filed the report.

PUBLIC HEARINGS – None

REPORTS

This item starts at 00:54:02 in the archived video.

Staff

City Engineer Tipping reported that on September 9th, 2025, City Council awarded a contract for the paving of 1st Street, the installation of a bus stop on Arrow Highway, and paving under the I-10 overpass on Indian Hill Boulevard.

Additionally, City Engineer Tipping reported, on September 23, 2025, City Council approved and awarded a contract for the design of San Jose Avenue within municipal boundaries. The design will include an accessibility component to address ADA concerns along San Jose Avenue.

Commission/Committee

Commissioner Ramos expressed appreciation regarding the refreshed crosswalks. He also inquired about the striping refreshment along Base Line Road between Mountain Avenue and Indian Hill Boulevard.

Associate Engineer Ramos replied he would look into it.

Chair Stump announced Village Ventures would be on Saturday, October 25, 2025.

ADJOURNMENT

Chair Stump adjourned the meeting at 7:59 PM. The next regular meeting of the Traffic and Transportation Commission will be held on October 23, 2025.

Chair

ATTEST:

Administrative Assistant



Claremont Traffic and Transportation Commission

Agenda Report

File #: 5733

Item No: 2.

TO: TRAFFIC AND TRANSPORTATION COMMISSION

FROM: MARIA B. TIPPING, CITY ENGINEER

DATE: OCTOBER 23, 2025

SUBJECT:

CITY OF CLAREMONT ACTIVE TRANSPORTATION PLAN PREPARATION UPDATE

SUMMARY

The City of Claremont places value on supporting and encouraging alternative modes of transportation. Over the past few years, plans have been prepared to develop solutions to improve safety and accessibility through walking, bicycling and transit.

The Claremont Bicycle Transportation Plan (BTP), adopted by the City Council on November 27, 2007, provided the framework to implement the vision of a bicycle friendly community. This plan was used to apply for and obtain several competitive grants, allowing the city to construct millions of dollars in bicycle and pedestrian infrastructure. In 2015, the Claremont Bicycle Plan was revised and updated to provide a more comprehensive and inclusive document through the preparation of an Active Transportation Plan (ATP). At the time, this updated ATP document could not be adopted due to lack of resources.

During the preparation of the 2024-26 Budget, the City Council identified, as a priority, the need to revisit the Active Transportation Plan (ATP) guidelines and prepare an ATP that the city could use for consideration when applying for grant funding and while implementing subsequent capital improvement projects.

At their March 11, 2025 meeting, the City Council awarded the contract for the design and preparation of the City's Active Transportation Plan to Alta Planning+Design for their knowledge of the community and their expertise on the preparation of this type of plan.

For the past few months, staff has been working with Alta Planning on the early phases of the preparation of the ATP, which includes activities such as project website design and public engagement. At tonight's meeting, Alta Planning will be conducting a presentation detailing the ATP's current status, timeline of planned activities and the next steps to complete the plan.

RECOMMENDATION

Staff recommends the Traffic and Transportation Commission review the Active Transportation Plan Update staff report, provide feedback on the Alta Planning presentation, gather public feedback, and to receive and file the report.

FINANCIAL REVIEW

The City Council awarded the contract to Alta Planning for the design and preparation of the Claremont Active Transportation Plan in the amount \$482,919 at their March 11, 2025 meeting.

The costs associated with the preparation of this report are estimated at \$888 and are included in the operating budget of the Community Development Department.

ANALYSIS

The Claremont Bicycle Transportation Plan (BTP) was originally adopted by the City Council on November 27, 2007, to provide the framework to implement the vision of a bicycle friendly community. The BTP was used to apply for a number of successful competitive grants that supported the construction of many citywide bicycle improvements.

In 2015, Birge Engineering revised and updated the 2007 BTP, to provide a more comprehensive and inclusive document to be made available through the preparation of an Active Transportation Plan (ATP). The purpose of the ATP was to provide a more inclusive framework to address bicycle, pedestrian and accessibility needs, improve connectivity and create eligibility to apply for competitive grant funds. Unfortunately, the lack of dedicated funding and limited staff resources precluded this plan from being adopted by the City Council.

Using the framework set forth by these planning documents, the city was able to construct bicycle and pedestrian infrastructure, included but not limited to the projects described below. In grant funding alone, Claremont has received over \$20 million for the implementation of several bicycle and pedestrian projects. A list of completed projects is included below:

- Implementation of the Bicycle Priority Zone as designated by the General Plan
- Construction of the Claremont portion of the Citrus Regional Bikeway
- Implementation of custom designed bicycle racks for convenient bicycle parking
- Safe Routes to School Non-Infrastructure Educational Pilot Program
- Arrow Highway Accessibility and Lighting Project
- Bicycle Friendly Community Campaign
- Safe Routes to School Infrastructure projects:
 - El Roble Intermediate School;
 - Sycamore Elementary School;
 - Vista del Valle Elementary School; and
 - Sumner Danbury Elementary School
- Foothill Boulevard Master Plan Improvements
- Towne Avenue at 210 Freeway Bicycle and Pedestrian Improvements
- Towne Avenue Complete Streets Project

During the preparation of the 2024-26 Budget, the City Council identified, as a priority, the need to

revisit the ATP guidelines and prepare a new ATP that the city could use for consideration when implementing subsequent capital improvement projects and when applying for competitive grants.

With the funds authorized in the 2024-26 Budget, staff was able to work with Alta Planning and Design to prepare a scope of work that provides for a robust process for the development of the plan, to include extensive public outreach, and to consider existing City planning documents such as, but not limited to, the Local Road Safety Plan, Complete Streets Policy, Green Streets Policy, and the First/Last Mile plan to develop and enhance bicycle and pedestrian infrastructure, while providing programs to educate and encourage active transportation options.

The ATP will guide the planning and design of existing and future bicycle and pedestrian facilities within the City, including the evaluation of feasible routes for a Citywide protected bike lane network and prioritization of active modes of transportation. As part of the City's commitment to Complete Streets, which provide for equitable, safe, and effective use of all roadways by all roadway users, the purpose of the ATP will be to promote more cycling and walking through the creation of a safe, connected, and convenient network.

Staff understand that comprehensive active transportation planning goes beyond facilities and infrastructure. Education and enforcement will be considered, as well as potential programs. In addition, the best plans are community driven, with collaborative efforts involving the city, its residents, local agencies and stakeholders. Developing an effective outreach plan depends on their input, to achieve a workable network, along with associated policies and programs.

In keeping with strategy set forth by the 2007 Bicycle Transportation Plan and the 2015 draft ATP, the new ATP will be developed to build up and expand on existing bicycle and pedestrian infrastructure to support a safe active transportation network, with the goal to continue to encourage and promote alternative modes of transportation, and in keeping with the City's sustainability goals.

With the City Council's authorization, a professional services agreement was executed with Alta Planning+Design, which is currently under the early development phase.

At tonight's meeting, Alta Planning will be presenting an overview of the ATP's current status, the timeline of planned activities and the next steps to complete the plan.

CEQA REVIEW

This item is not subject to environmental review under the California Environmental Quality Act (CEQA).

PUBLIC NOTICE PROCESS

The agenda and staff report for this item have been posted on the City website and distributed to interested parties. If you desire a copy, please contact Commission Secretary, Nadia Ramirez at nramirez@claremontca.gov.

Submitted by:

Maria B. Tipping, P.E.
City Engineer

Prepared by:

Vincent Ramos
Associate Engineer