ADMINISTRATIVE SERVICES DEPARTMENT
MEMORANDUM

TO: ADAM PIRRIE, CITY MANAGER

FROM: JAMIE COSTANZA, DEPUTY CITY CLERK

DATE: JULY 29, 2026

SUBJECT: JULY 28, 2026 REGULAR CITY COUNCIL MEETING SUMMARY

The following is a summary of City Council action from the regular meeting held on July 28, 2026.

COUNCIL ITEMS

1. Appointment of Members to City Commissions and City Council Appointed Committees
Unanimously voted (AYES – 5, NOES – 0) to make the following appointments:

Architectural and Preservation Commission
Jesse Emmert for a term to expire August 31, 2029
John Neiuber for a term to expire August 31, 2030

Community and Human Services Commission
Nancy Brower for a term to expire August 31, 2030
Deborah Scott Toux for a term to expire August 31, 2030
Julie Williams for a term to expire August 31, 2030

Planning Commission
Nicole Love for a term to expire August 31, 2030
David Medak for a term to expire August 31, 2030
Richard Rosenbluth for a term to expire August 31, 2030

Police Commission
Joel Gonzales for a term to expire August 31, 2030
Nona Tirre for a term to expire August 31, 2030

Traffic and Transportation Commission
Paul Wheeler for a term to expire August 31, 2030

Public Art Committee
Opoku Acheampong for a term to expire August 31, 2030

Sustainability Committee
Ryan Gilmore for a term to expire August 31, 2030

2. <u>Designation of Voting Delegate for the General Assembly to be Held at the League of California Cities Annual Conference and Expo</u>
Unanimously voted to designate Mayor Stark as voting delegate and Vice Mayor Reece as alternate voting delegate for the League of California Cities 2026 Conference and Expo General Assembly meeting to be held on September 25, 2026. (AYES – 5, NOES – 0)

CONSENT CALENDAR

3. <u>Adoption of a Resolution Approving City Warrant Register</u>
Unanimously voted to adopt a resolution allowing certain claims and demands specifying the funds out of which the same are to be paid, dated July 16, 2026. (AYES – 5, NOES – 0)

4. <u>City Council Minutes of July 14, 2026 (Regular)</u>
Unanimously voted to approve the regular City Council meeting minutes of July 14, 2026. (AYES – 5, NOES – 0)

5. <u>Authorization to Enter Into a Lease Agreement with Claremont After-School Programs, Inc. (Funding Source: General Fund)</u>
Unanimously voted to authorize the Recreation and Human Services Director to execute a three-year lease agreement with Claremont After-School Programs, Inc., with one optional two-year extension and authorize the execution of any future non-substantive administrative amendments related thereto. (AYES – 5, NOES – 0)

6. <u>Investment Report – Quarter Ending June 30, 2026</u>
Unanimously voted to receive and accept the Investment Report for the quarter ending June 30, 2026. (AYES – 5, NOES – 0)

7. <u>Adoption of a Resolution Approving Participation in the Los Angeles Urban County Program (Funding Source: Community Development Block Grant Fund)</u>
Unanimously voted to adopt a resolution approving participation in the Los Angeles Urban County Program. (AYES – 5, NOES – 0)

8. <u>Authorization to Enter Into an Agreement with Systems International, Inc. for Holiday Decoration Installation and Removal Services (Funding Sources: General Fund and Proposition C Fund)</u>
Unanimously voted to authorize the City Manager to enter into an agreement with Systems International, Inc., for an amount not to exceed $26,900 annually, for an initial term of three years with two optional one-year extensions, for a total authorized agreement amount over five years of $134,500. (AYES – 5, NOES – 0)

9. <u>Award of Contract to Compressor Design Services, Inc. for Compressed Natural Gas Fueling Station Maintenance and Repair Services (Funding Source: Motor Fleet Fund)</u>
Unanimously voted to:
A. Award a contract to Compressor Design Services, Inc. for CNG station maintenance and repair services and authorize the City Manager to enter into a three-year contract with two optional one-year extensions in an amount not to exceed $190,000 per contract year, for a total contract amount of $950,000 over the five-year term; and
B. Appropriate $90,000 from the Motor Fleet Fund to cover the cost of one-time repairs.
(AYES – 5, NOES – 0)

10. <u>Award of Contract to MCE Corporation for Weed Abatement and Brush Clearance Services (Funding Sources: Wilderness Park Parking Lot Fund and Cemetery Fund)</u>
Unanimously voted to award a contract to MCE Corporation for weed abatement and brush clearance services and authorize the City Manager to enter into an agreement not to exceed $118,218.54 annually, for an initial contract term of three years with two optional one-year extensions, for a total contract amount of $591,092.70. (AYES – 5, NOES – 0)

11. <u>Award of Contract to Specialized Pavement Marking for the Citywide Speed Survey Implementation Project (Various Locations) C.I.P. 2026-01 (Funding Source: State Gas Tax Fund)</u>
Unanimously voted to:
A. Authorize the City Manager to execute an agreement with Specialized Pavement Marking in the amount of $143,120, and authorize a 10 percent contingency in the amount of $14,312, for a total amount not to exceed $157,432; and
B. Appropriate $157,432 in State Gas Tax funds to complete the project.
(AYES – 5, NOES – 0)

12. <u>Authorization to Amend a Memorandum of Agreement (MOA) Between the City of Claremont and the San Gabriel Valley Council of Governments (SGVCOG) for the East San Gabriel Valley Sustainable Multimodal Improvements Project – Arrow Highway and Cambridge Avenue (Funding Sources: Measure M Fund, Proposition A Fund, Proposition C Fund, and State Gas Tax Fund)</u>
Unanimously voted to:
A. Authorize the City Manager to execute an amendment to the MOA with the SGVCOG authorizing payment in the amount of $427,993;
B. Appropriate $427,993 from the State Gas Tax Fund; and
C. Find this item is exempt from environmental review under the California Environmental Quality Act (CEQA).
(AYES – 5, NOES – 0)

ADMINISTRATIVE ITEMS

13. Sewer and Sanitation Rate Study Findings and Authorization of the Proposition 218 Process to Adjust Fees for Sewer and Sanitation Services (Funding Sources: Sewer Fund and Sanitation Fund)

Unanimously voted to:

A. Accept the Sewer and Sanitation Rate Studies as the basis for the proposed sewer and sanitation fee adjustments; and
B. Set the public hearing date of September 22, 2026 and authorize staff to initiate the Proposition 218 noticing process.

(AYES – 5, NOES – 0)

14. Fourth Amendment to the City Manager Employment Agreement with Oral Report Required by Government Code Section 54953(d)(3)(A) (Funding Source: General Fund)

Voted to accept the proposed contract amendments as follows:

A. Extend the Term of the City Manager Employment Agreement from February 23, 2028 to June 30, 2029; and
B. Allow Mr. Pirrie to continue his employment for a thirty-day (30) day period after the Term ends or after Mr. Pirrie retires or resigns to allow Mr. Pirrie to assist in transitioning his responsibilities to a new or interim City Manager;

(AYES – 5, NOES – 0); and

A. Increase the City Manager's salary by eight percent (8%). This would be an increase from $277,548 to $299,752 per year (with associated benefits, an increase of $31,944 in 2026) instead of a one-time merit award (which Mr. Pirrie has received the past three years);
B. Decouple Mr. Pirrie's annual cost of living adjustments ("COLAs") from the COLAs Department Head employees who are part of the CMA receive and, instead, provide annual COLAs based on the consumer price index ("CPI");

(AYES – 4, NOES – 1, Councilmember Calaycay voted against)