



**ADMINISTRATIVE SERVICES DEPARTMENT  
MEMORANDUM**

TO: ADAM PIRRIE, CITY MANAGER

FROM: SHELLEY DESAUTELS, CITY CLERK

DATE: JUNE 25, 2025

SUBJECT: SUMMARY OF THE JUNE 24, 2025 REGULAR CITY COUNCIL MEETING

The following is a summary of City Council action from the regular meeting held on June 24, 2025.

City Councilmember Sal Medina was absent from the meeting.

**CONSENT CALENDAR**

Councilmember Ed Reece stated he will recuse himself from the vote on Item No. 7, as his residence is in proximity to the site.

1. Resignation of Architectural and Preservation Commissioner Ken Zimmerman  
Of the members present, unanimously voted to accept with regret the resignation of Ken Zimmerman from the Architectural and Preservation Commission. (AYES 4, NOES – 0, ABSENCES – 1)
2. Adoption of a Resolution Approving the City Warrant Register  
Of the members present, unanimously voted to adopt a resolution approving the City warrant register dated June 18, 2025. (AYES 4, NOES – 0, ABSENCES – 1)
3. City Council Minutes of June 10, 2025 (Regular)  
Of the members present, unanimously voted to approve the regular City Council meeting minutes of June 10, 2025. (AYES 4, NOES – 0, ABSENCES – 1)
4. Cancellation of the August 12, 2025 and August 26, 2025 Regular City Council Meetings  
Of the members present, unanimously voted to cancel the regular City Council meetings of August 12, 2025 and August 26, 2025.  
(AYES 4, NOES – 0, ABSENCES – 1)
5. Memorandum of Understanding Between the City of Claremont and Claremont Police Officers' Association  
Of the members present, unanimously voted to adopt a resolution approving a Memorandum of Understanding between the City and the Claremont Police Officers' Association and authorizing the City Manager to implement wages, hours, and terms and conditions of employment through June 30, 2027.  
(AYES 4, NOES – 0, ABSENCES – 1)

6. Purchase of Vince Skelly Sculpture

Of the members present, unanimously voted to:

- A. Approve the purchase of the Vince Skelly sculpture as recommended by the Public Art Committee;
- B. Authorize the City Manager to enter into an agreement with Vince Skelly for \$37,412 for the purchase of the wood sculpture, bronze fabrication, delivery, and installation; and
- C. Appropriate \$37,562 from the Public Art Fund to fund the purchase and installation of the sculpture and plaque.

(AYES 4, NOES – 0, ABSENCES – 1)

7. Acceptance of Right-of-Way Dedication at 415 Alamosa Drive

Voted to adopt a resolution accepting an irrevocable offer of dedication of property at 415 Alamosa Drive.

(AYES 3, NOES – 0, RECUSALS – 1 (Councilmember Reece recused himself), ABSENCES – 1)

8. Authorization to Amend the Agreement with Econolite for Citywide Traffic Signal Maintenance

Of the members present, unanimously voted to:

- A. Authorize the City Manager to amend the current agreement with Econolite Systems, Inc. for annual traffic signal maintenance, increasing compensation by \$30,000, for a total contract amount of \$155,000 in 2024-25;
- B. Authorize the City Manager to extend the agreement for four additional one-year terms in an amount not to exceed \$155,000 per year; and
- C. Appropriate \$30,000 from the unassigned General Fund balance in 2024-25 and an additional \$30,000 from the unassigned General Fund balance in 2025-26 to fund the amended contract through June 30, 2026.

(AYES 4, NOES – 0, ABSENCES – 1)

9. Award of Contract to TimeClock Plus, LLC for Implementation of the Time, Scheduling and Attendance Solution

Of the members present, unanimously voted to authorize the City Manager to enter into a contract with TimeClock Plus, LLC for the initial year and four additional one-year terms in an amount not to exceed \$143,430 for a time, scheduling and attendance solution. (AYES 4, NOES – 0, ABSENCES – 1)

PUBLIC HEARINGS

10. User Fee Rate Increase of 3.0 Percent Based Upon the Consumer Price Index (CPI) from April 2024 to April 2025 and Adoption of a Resolution Approving New Fees for Various City Programs and Services and Automatic Annual Cost of Living Increases, Effective July 1, 2025

Of the members present, unanimously voted to:

- A. Receive and file the 2025 Citywide User Fee Schedule, effective July 1, 2025; and
- B. Adopt a resolution adopting a schedule of new fees for various City programs and services and automatic annual cost of living increases.

(AYES 4, NOES – 0, ABSENCES – 1)

11. Adoption of a Resolution Approving the Revised Delinquent Sanitation Account Report of June 24, 2025, Ordering the Placement of Liens Upon Real Property for the Unpaid Sanitation and Sewer Maintenance Fees Reported Delinquent  
Of the members present, unanimously voted to adopt a resolution approving the revised delinquent sanitation account report of June 24, 2025, ordering the placement of liens upon real property for the unpaid sanitation and sewer maintenance fees reported delinquent. (AYES 4, NOES – 0, ABSENCES – 1)