



**ADMINISTRATIVE SERVICES DEPARTMENT  
MEMORANDUM**

TO: ADAM PIRRIE, CITY MANAGER

FROM: JAMIE COSTANZA, DEPUTY CITY CLERK

DATE: MARCH 11, 2026

SUBJECT: SUMMARY OF THE MARCH 10, 2026 REGULAR CITY COUNCIL MEETING

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The following is a summary of City Council action from the regular meeting held on March 10, 2026.

CONSENT CALENDAR

1. Adoption of a Resolution Approving City Warrant Register  
Unanimously voted to adopt a resolution allowing certain claims and demands specifying the funds out of which the same are to be paid, dated February 26, 2026. (AYES – 5, NOES – 0)
2. City Council Minutes of February 10, 2026 (Special) and February 24, 2026 (Regular)  
Unanimously voted to approve the special City Council meeting minutes of February 10, 2026 and the regular City Council meeting minutes of February 24, 2026. (AYES – 5, NOES – 0)
3. 2025 Homeless Services Update  
Unanimously voted to receive and file the 2025 Homeless Services Update. (AYES – 5, NOES – 0)
4. Claremont Dial-A-Ride Short-Range Transit Plan (Funding Source: Transportation Fund)  
Unanimously voted to approve the 2025-27 Short-Range Transit Plan. (AYES – 5, NOES – 0)
5. Authorization to Amend the Existing Agreement with First Class Heating and Air Conditioning, Inc. to Increase Compensation for Heating, Ventilation, and Air Conditioning Maintenance Services (Funding Source: General Fund)  
Unanimously voted to:
  - A. Authorize the City Manager to execute an amendment to the existing agreement with First Class Heating and Air Conditioning, Inc. increasing compensation by \$60,000, for a total not-to-exceed contract amount of \$160,700; and
  - B. Appropriate \$60,000 from the unassigned General Fund balance to fully fund the agreement.(AYES – 5, NOES – 0)

6. Purchase of Office and Conference Room Chairs for City Facilities (Funding Source: General Fund)  
Unanimously voted to:
- A. Approve the purchase of Aeron desk chairs, and Acclaim and Strata conference chairs for all identified City facilities, as detailed in this report;
  - B. Authorize the City Manager to execute all necessary purchase orders and agreements with G/M Business Interiors in the amount of \$197,880.86 and Tangram in the amount of \$45,447.23, under their respective cooperative purchasing contracts, in a total amount not to exceed \$243,328.09; and
  - C. Appropriate \$243,328.09 from the unassigned General Fund balance to fund the purchase.
- (AYES – 5, NOES – 0)

### PUBLIC HEARING

7. Operating Covenant Agreement for the Operation of a 120-Room Residence Inn by Marriott by Sushil Capital LLC and the Payment of a Transient Occupancy Tax Rebate to Sushil Capital LLC. (Funding Source: General Fund)  
Unanimously voted to authorize the City Manager to execute the proposed Operating Covenant Agreement, subject to minor, non-substantive modifications as may be necessary or appropriate to implement the purposes of the Agreement.  
(AYES – 5, NOES – 0)

### ADMINISTRATIVE ITEMS

8. Consider Placing a Local Sales and Use Tax Measure on the November 2026 Ballot (Funding Source: General Fund)  
Voted to authorize the City Manager to enter into an agreement with Fairbank, Maslin, Maullin, Metz & Associates (FM3) in an amount not-to-exceed \$37,750 to conduct research and polling consulting services; and receive results from FM3 prior to June to determine feasibility of moving forward. (AYES – 5, NOES – 2, Councilmembers Calaycay and Reece voted against)
9. Approval of the 2026-28 City Council Priorities and Objectives (Funding Sources: Various)  
Unanimously voted to approve the 2026-28 City Council Priorities and Objectives as amended. (AYES – 5, NOES – 0)