

CLAREMONT CITY COUNCIL

MEETING AGENDA

"We are a vibrant, livable, and inclusive community dedicated to quality services, safety, financial strength, sustainability, preservation, and progress with equal representation for our community."

City Council Chamber
225 Second Street
Claremont, CA 91711



Tuesday
September 22, 2026
6:30 PM

COUNCILMEMBERS

JENNIFER STARK
MAYOR

JED LEANO

COREY CALAYCAY

ED REECE

SAL MEDINA

City Council meetings are open to the public for in-person and remote participation in accordance with SB 707. If the City's two-way remote participation becomes disabled, the City Council shall recess for at least one hour, or until service is restored, whichever is earlier. If service is not able to be restored, the City Council may reconvene without remote participation. (City Council Resolution No. 2026-20)

To view and participate remotely in the meeting, use the following link: <https://zoom.us/j/256208090>. To listen via telephone dial (213)338-8477, Webinar ID: 256 208 090. The recorded meeting will be uploaded to the City website and archived.

OPTIONS FOR PUBLIC COMMENT

Public comment may be provided by one of the following methods. Each speaker will be given up to three (3) minutes to provide their comment.

IN-PERSON - When public comment is announced, please proceed to the podium one by one.

REMOTE (VIA ZOOM) - When the item you wish to speak to is announced, use the "raise hand" feature.

TELEPHONE - Contact the City Clerk's office by 3 PM the day of the meeting to provide your contact number. You will be called when the item you wish to speak to is addressed.

WRITTEN CORRESPONDENCE - Comments sent to the City Clerk's office will be distributed to the City Council and imaged into the record of the meeting. Comments submitted after publication of the agenda will be made available in the document archive system as soon as possible - www.claremontca.gov.

For assistance, comments, or more information please contact the City Clerk's Office:
email: cityclerk@claremontca.gov; phone: (909) 399-5461 or (909) 399-5463.

CALL TO ORDER THE MEETING OF THE CITY COUNCIL**PLEDGE OF ALLEGIANCE****MOMENT OF SILENCE****ROLL CALL****CLOSED SESSION REPORT****CEREMONIAL MATTERS, PRESENTATIONS, AND ANNOUNCEMENTS*****Announcements:***

Claremont Helen Renwick Library Updates
Outside Public Agency Representative Updates

Commissioner Introduction:

Julie Williams, Community and Human Services Commissioner

Staff Introductions:

Lilybette Serna, Human Resources Technician
David Lerma, Solid Waste Operator
Michael Springer, Landscape Maintenance Supervisor

UPCOMING FEDERAL HOLIDAYS - Columbus Day, October 12**MAYOR AND COUNCIL****Council Items - None****Council Assignment Reports**

City Councilmembers may serve as representatives on regional organizations. This time is allocated for reports about their activities. For information about the Council's local, intergovernmental and regional appointments please visit the City website: <https://www.claremontca.gov/Government/City-Council/Council-Appointments>.

CITY MANAGER REPORT**PUBLIC COMMENT**

The Council has set aside this time for persons who wish to comment on items that are not listed on the agenda, but are within the jurisdiction of the City Council. Members of the public will have the opportunity to address the City Council regarding all items on the agenda at the time the

Council considers those items.

General public comment will be taken for 30 minutes and will resume later in the meeting if there are speakers who did not get an opportunity to speak because of the 30-minute time limit.

The Brown Act prohibits the City Council from taking action on oral requests relating to items that are not on the agenda. The Council may engage in a brief discussion, refer the matter to staff, and/or schedule requests for consideration at a subsequent meeting.

CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine. The City Council may act on these items by one motion following public comment. Only Councilmembers may pull an item from the Consent Calendar for discussion, reading of resolutions and ordinances will be waived.

1. ADOPTION OF A RESOLUTION APPROVING THE CITY WARRANT REGISTER

Recommendation: Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID, dated September 10, 2026.

Attachment(s): Resolution Approving City Warrant Register Dated September 10, 2026

2. CITY COUNCIL MINUTES OF SEPTEMBER 8, 2026 (REGULAR)

Recommendation: Staff recommends the City Council approve the regular City Council meeting minutes of September 8, 2026.

Attachment(s): Draft Regular Meeting Minutes of September 8, 2026

3. ADOPTION OF AN ORDINANCE AMENDING CLAREMONT MUNICIPAL CODE SECTION 16.093.040 PERTAINING TO EXISTING DRIVE-THROUGH RESTAURANT FACILITIES

Recommendation: Staff recommends the City Council waive further reading and adopt AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, AMENDING CLAREMONT MUNICIPAL CODE CHAPTER 16.093 – DRIVE-THROUGH RESTAURANT FACILITIES, SECTION 16.093.040 (PERFORMANCE STANDARDS) TO ALLOW MODIFICATIONS TO EXISTING DRIVE-THROUGH RESTAURANT FACILITIES THAT BECAME LEGAL NONCONFORMING USES AFTER A ZONE CHANGE OR RESIDENTIAL DEVELOPMENT WITHIN 300 FEET OF THE PRE-EXISTING DRIVE-THROUGH FACILITY (#26-CA01).

Attachment(s): Ordinance Amending CMC Section 16.093.040

4. BIENNIAL AMENDMENT TO THE CITY OF CLAREMONT CONFLICT OF INTEREST CODE

Recommendation: Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, APPROVING AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974.

Attachment(s): Resolution Adopting Amendment to Conflict of Interest Code

5. AUTHORIZATION TO AMEND THE LEASE AGREEMENT WITH TRI-CITY MENTAL HEALTH AUTHORITY TO EXTEND THE TERM (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council authorize the City Manager to execute an amendment to the lease agreement with Tri-City Mental Health Authority, extending the lease term for up to one additional year, through September 30, 2027.

Attachment(s): Amendment to the TCMHA Lease Agreement

6. REVISIONS TO THE COMMUNITY BASED ORGANIZATION (CBO) GRANT PROGRAM (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council approve the revised Community Based Organization Grant Program funding guidelines to realign the program to coincide with the City's fiscal year.

Attachment(s): Revised Grant Allocation Policy
Excerpt of the Draft 09-02-26 CHS Commission Minutes

7. AUTHORIZATION TO AMEND THE AGREEMENT WITH GRANICUS FOR WEBSITE HOSTING SERVICES (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council authorize the City Manager to amend the existing agreement with Granicus for website hosting services, extending the term through November 14, 2031, and increasing the total agreement amount by \$176,278.88, for a total agreement amount of \$641,532.88.

8. CLAREMONT DIAL-A-RIDE AGENCY SAFETY PLAN (FUNDING SOURCE: TRANSPORTATION FUND)

Recommendation: Staff recommends the City Council:

- A. Adopt the Claremont Dial-a-Ride Agency Safety Plan;
- B. Direct staff to notify Caltrans that the City of Claremont has adopted its own safety plan and is opting out of the Caltrans-developed plan; and
- C. Direct staff to submit the Claremont Dial-a-Ride Agency Safety Plan to the Federal Transit Administration.

Attachment(s): Claremont Dial-a-Ride Agency Safety Plan

9. AUTHORIZATION TO AMEND THE AGREEMENT WITH LIEBERT CASSIDY WHITMORE TO INCREASE COMPENSATION FOR SPECIAL LEGAL SERVICES (FUNDING SOURCE: GENERAL FUND)

Recommendation: Staff recommends the City Council:

- A. Authorize the City Manager to execute an amendment to the existing agreement with Liebert Cassidy Whitmore for special legal services pertaining to employment relations matters, increasing compensation by \$100,000 for a not-to-exceed amount of \$150,000; and
- B. Appropriate \$100,000 from the unassigned General Fund balance to fully fund the agreement.

10. ADOPTION OF A RESOLUTION AUTHORIZING SUBMITTAL OF THE FISCAL YEAR 2025-26 TRANSPORTATION DEVELOPMENT ACT - ARTICLE 4; STATE TRANSIT ASSISTANCE; SENATE BILL 1 STATE TRANSIT ASSISTANCE; AND SENATE BILL 1 STATE OF GOOD REPAIR CLAIM FORMS TO RECEIVE AND RESERVE TRANSIT FUNDS FOR THE CLAREMONT DIAL-A-RIDE SERVICE (FUNDING SOURCE: TRANSPORTATION FUND)

Recommendation: Staff recommends the City Council adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF THE 2025-26 TRANSPORTATION DEVELOPMENT ACT – ARTICLE 4, STATE TRANSIT ASSISTANCE, SENATE BILL 1 STATE TRANSIT ASSISTANCE, AND SENATE BILL 1 STATE OF GOOD REPAIR CLAIMS FORMS TO RECEIVE CAPITAL AND OPERATING FUNDS.

Attachment(s): Resolution Authorizing Submittal

PUBLIC HEARING

Public Hearings will not begin before 7:00 p.m.

11. PROPOSITION 218 PUBLIC HEARING TO ADJUST SEWER, STREET SWEEPING, AND SANITATION RATES AND ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING REVISED SEWER, SANITATION, AND STREET SWEEPING RATES AND A FIVE-YEAR RATE SCHEDULE FOLLOWING COMPLETION OF THE PROPOSITION 218 RATE-SETTING PROCESS (FUNDING SOURCES: SEWER FUND AND SANITATION FUND)

Recommendation: Staff recommends the City Council:

- A. Conduct a public hearing pursuant to Section 6(a)(2) of Article XIII D of the California Constitution (Assessment and Property-Related Fee Reform) regarding the proposed changes to sewer, sanitation, and street sweeping rates;
- B. During the Public Hearing, receive public comment pursuant to Proposition 218 requirements;
- C. Consider all protests against the proposed sewer, sanitation, and street sweeping rate adjustments that have been submitted in accordance with Proposition 218;
- D. Close the Public Hearing; and
- E. If a majority protest is not received, adopt A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAREMONT, CALIFORNIA, ADOPTING REVISED SEWER, SANITATION, AND STREET SWEEPING RATES AND A FIVE-YEAR RATE SCHEDULE FOLLOWING COMPLETION OF THE PROPOSITION 218 RATE-SETTING PROCESS.

Attachment(s): Sewer Rate Study
Sanitation Rate Study
Resolution Adopting Sewer, Sanitation, and Street Sweeping Rates
Excerpt from the 07-15-26 CHS Commission Special Meeting Minutes

ORDINANCES - None**ADMINISTRATIVE ITEMS - None****CONTINUED PUBLIC COMMENT**

This time is reserved for those persons who were unable to speak earlier in the agenda because of the 30-minute time restriction.

COMMISSIONS/COMMITTEES

One Police Commission Vacancy

One Public Art Committee Vacancy

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE CLAREMONT CITY COUNCIL WILL BE HELD ON, OCTOBER 13, 2026, AT 6:30 PM, IN THE CLAREMONT COUNCIL CHAMBER, 225 WEST SECOND STREET, CLAREMONT, CA 91711.

A LOOK AHEAD – Upcoming Meetings and Tentative Agenda Items

Introduction of City Staff

Helen Renwick Library Program and Activities Update

Outside Public Agency Representative Updates

Resolution Approving City Warrant Registers Dated September 27 and October 8, 2026

Draft Minutes of the September 22, 2026 Regular City Council Meeting

American Rescue Plan Act (ARPA) Update and Unspent Funds Reallocation

Agreement with AKM Consulting Engineers for Sewer Model Update

Award of Contract to Fuel Serv, Inc. for Above-Ground Storage Tank Painting Project

2025 Sustainability Annual Report

Award of Contract for On-Call Electrical Services

Award of Contract for Right-of-Way Landscape Maintenance

Update on Temporary Rental Assistance Programming

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, THIS AGENDA WILL BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES. ANY PERSON WITH A DISABILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A CITY MEETING SHOULD CONTACT THE CITY CLERK AT 909-399-5461 or 909-399-5463 "VOICE" OR 1-800-735-2929 "TT/TTY" AT LEAST THREE (3) WORKING DAYS PRIOR TO THE MEETING, IF POSSIBLE.

I, SHELLEY DESAUTELS, CITY CLERK OF THE CITY OF CLAREMONT, CALIFORNIA, HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED AT CLAREMONT CITY HALL, 207 HARVARD AVENUE, ON SEPTEMBER 17, 2026, PURSUANT TO GOVERNMENT CODE SECTION 54954.2.

POST THROUGH: September 23, 2026